

# BURGHFIELD PARISH COUNCIL

**Date:** Thursday 14<sup>th</sup> October 2021 **Time:** 6.30pm  
**Place:** West Wing Committee room  
**Present:** Mrs L Sharp (Chairman) Mrs A Gallagher  
Mr N Morse Mr D Godwin (*arrived at 6.50pm*)  
Mrs J Ansell  
**Attending:** Assistant Clerk to the Parish Council  
**Apologies:** Mr T Ansell  
**Absent:** Bill Neilson

**1.10.21 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

Apologies were presented and accepted for Mr T Ansell.

**2.10.21 Declaration of any personal or financial interests**

No Declarations were presented by members in attendance.

**3.10.21 Applications for Dispensations**

No applications were presented by members in attendance.

**4.10.21 Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Communications Committee held on 11<sup>th</sup> March 2021, having been circulated, were confirmed a correct record, and signed by the presiding Chairman.

**5.10.21 Clerks update:**

The Assistant Clerk expressed thanks to the WI and all of the volunteers who helped at the Macmillan Coffee morning on Friday 24<sup>th</sup> September at the Village Hall. The morning was very well attended and a great success raising a total of £587.03.

**6.10.21 Parish Newsletter**

i) To consider the next edition of the newsletter, the articles within

Thanks were expressed to the members of the WI for assisting with the packing and distribution of the newsletter at short notice.

Members gave consideration to the following articles for inclusion in the next edition: *Macmillan Coffee Morning, village hall update, with a focus on meeting rooms and facilities available to hire, Remembrance Sunday parade, Burghfest, request for volunteers to help at events and an article on the progress to date of the skate park.*

ii) Confirm the production and distribution of the next newsletter scheduled for December 2021

Resolved The WI are to resume the packing of the newsletter Proposed by Cllr A Gallagher seconded by Cllr N Morse and resolved unanimously.

**7.10.21 Communication Methods**

i) To give consideration to any improvements to communication the parish council could implement

Resolved; That the following articles and methods of communication are implemented accordingly.

*Hero of the Month, Request for newsletter articles and good news stories*

**8.10.21 Community Events**

i) To discuss The Queen's Platinum Jubilee Beacons 2<sup>nd</sup> June 2022

Resolved: To explore a Picnic in the Park on the common recreation ground, with

entertainment, bar and lighting of the beacon. An update will be provided at the next meeting.

- ii) To determine an action plan for any potential events for 2022

A schedule of proposed events for 2022, based on previous years, was discussed by members. Specific dates are to be explored and presented at the next meeting.

**9.1021**

**Environmental Initiatives**

- i) To consider any proposals, or specific actions, for potential environmental initiatives

Events with a green initiative to be explored for 2023.

**10.1021**

**To give consideration to any capital projects for inclusion within the estimates for financial year 2022/2023**

Resolved: to request consideration for the allocation of £12,000 for community events during 2022/23. Proposed by Cllr J Ansell, seconded by Cllr N Morse and resolved unanimously.

**11.1021**

**Matters for Future Discussion:** Progress plans for proposed events in 2022

**12.1021**

**Items for Information Only** - No further items.

**Conclusion** - The Chairman closed the meeting closed at 7.34pm