

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP

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## NOTICE OF MEETING

You are summoned to attend a meeting of the **Communications Committee** for the transaction of business as set out in the Agenda below.

**Date:** Thursday 27<sup>th</sup> January 2022 **Time:** 6.30pm

**Place:** Burghfield Village Hall, Recreation Road, Burghfield (West Wing)

Cally Morris

Clerk to Burghfield Parish Council

**1.0122 To report, approve and record apologies for absence (and reasons) from members**

**2.0122 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

**3.0122 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

**4.0122 Minutes of the last Meeting**

To approve the Minutes of the last meeting of the Committee held on 18<sup>th</sup> November 2021

**5.0122 Clerks update**

**6.0122 Parish Newsletter**

- i) To consider articles for the March edition of the newsletter

**7.0122 Community Hero**

- i) To review the responses for Community Hero

**8.0122 Communication Methods**

- i) To give consideration to any improvements to communication the parish council could implement

**9.0122 Community events**

- i) Following lifting of Covid restrictions to review the events for 2022

**10.0122 Environmental Initiatives**

- i) To consider any proposals or specific actions in relation to any potential environmental initiatives

**11.0122 Matters for Future Discussion**

**12.0122 Items for information Only**