

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 21st October 2021 **Time:** 7.00pm

Place: West Wing Committee Room, Village Hall

Present: Mr I MacFarlane (Chair) Mrs A Gallagher
Miss M Cresser Mrs J Ansell
Dr R Longton Mr T Ansell

Apologies: Mr D Godding Mr B Neilson

Present: Clerk to the Parish Council

1.1021 Apologies for Absence

Apologies were presented and accepted for Cllr D Godding and Cllr B Neilson.

2.1021 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters. no Declarations of a personal or pecuniary nature were presented.

3.1021 Applications for Dispensations

No applications for dispensations were presented by members present.

4.1021 Minutes of the last meeting of the Committee

The minutes of the last meeting of the Community Committee held on 9 September 2021, having been circulated, were confirmed as a correct record.

5.1021 Clerks update

The clerk provided a verbal update of any actions taken to date following the previous meeting.

6.1021 Parish owned Properties

a) Village Hall

i) To receive a report relating to the daily operation of the village hall

Enquires continue with most weekends now fully booked until January 2022. Some teething issues have been identified through the use of the building and are being addressed with the assistance of the architect.

A debrief report is to be presented at the next meeting updating members of any issues identified in the daily operation of the village hall.

ii) To give consideration to damage deposits being requested for all weekend party hires

Due to the number of enquires and party bookings, members gave consideration to requesting a damage deposit for all weekend hire.

Resolved: A £50 refundable deposit is to be applied to all weekend party bookings. Proposed by Cllr M Cresser, seconded Cllr T Ansell and resolved unanimously.

b) Pavilion

i) To receive an update in relation to the use of the Sports pavilion

Burghfield Football Club continue to operate from the sports pavilion or the current season. The cleaner has resumed their weekly schedule.

Following receipt of a number of complaints from parishioners, BFC are to be reminded of their responsibility in ensuring the clearing of the site at the end of the hire period.

Comments had been received from some surrounding properties regarding the use of foul language. BFC are to be asked to ensure players do not use foul language in a public open space.

7.1021 Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

i) To receive a report regarding parish owned recreation grounds

All play areas continue to be monitored on a weekly basis with safety inspection reports being

undertaken on a quarterly basis. Members noted that the roundabout at the Wells Recreation ground required attention. The manufacturer has been contacted to undertake an assessment of works required.

Resolved: To repair in accordance with the quotation received for £893.

- ii) To receive an update of any specific works required within the parish

All scheduled works continue accordingly by the parish handyman.

- iii) To receive an update regarding the Skate Park

The repairs have been completed with the skate park having reopened. Repairs were also required to the tarmac surround due to erosion. The working party are to devise a questionnaire for users of the facility to complete to assist in determining a revised design and layout.

Resolved: To request the questionnaire to be prepared and circulated, with results collated prior to a deadline date of the 31st of December 2021.

8.1021 Tree Report

- i) Update on tree works scheduled & completed within parish

The parish councils appointed tree surgeon is scheduled to undertake works during autumn.

9.1021 Allotments

To deal with any administrative issues for the Allotments:

- i) To receive an update in relation to any administrative issues for the allotment sites

The assistant clerk provided an update to members, advising that plot inspections and allocations continue with a waitlist being maintained in accordance with the Allotment rules.

Members determined the following dates for surveying allotment holders at both sites for publication within the parish newsletter:

1st Saturday in December 2021, March 2022, June 2022, September 2022 at 2.00pm

- ii) To determine any action required in relation to the report of rats on the boundary of the Common allotments

The parish council have also been made aware of food items being regularly left within the vicinity of the rat infestation. Members therefore determined that the opinion of an expert pest control service is sought to establish the best course of action for dealing with rats on a publicly accessible path and where it adjoins allotment land.

Resolved: Plot holders bordering the hedge line are to be contacted to request their plots are fully cultivated to deter the nesting of rats. A reminder is also to be sent to those bordering the edges of the necessity of a grassed pathway. Plot holders are also to be asked to notify the parish council if they have seen any activity of rats. Quotations are to be obtained with a proposed course of action suitable for a public footpath.

10.1021 Parish Maintenance

- i) To note any areas within the parish requiring maintenance - No further items were identified.

11.1021 To consider any specific projects for inclusion within the revenue and capital estimates for financial year 2022/23

Members discussed various projects within the parish requiring funding for the next three years, prioritising as follows: Common recreation ground safer surfacing, Hatch recreation ground safer surfacing, Wells recreation ground safer surfacing.

Resolved: To request funding to be allocated for the proposed projects over the next 3-year period. A request is to be presented for an allocation of funding to the skate park refurbishment project.

Cllr M Cresser requested consideration be given to the following projects for funding in the future: *Play area for toddlers at the Old Rec, and public toilet facilities at the Common rec.*

Members discussed the allocation of funding for the improved provision of water at the common allotments. Further clarification as to options available is to be sought to determine any action for the progression of the improved provision.

12.0921 Matters for future discussion – Churchyard, Recreation Ground entrances, Covid plans

13.0921 Items for information only – No further items were identified.

Meeting closed at 20.08pm