



NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 10th February** for the transaction of business as set out in the Agenda below:

Date: Thursday 10th February 2022 **Time: 7.00pm**
Place: West Wing Committee Room, Burghfield Village Hall

Cally Morris
Clerk to Burghfield Parish Council

1.0222 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.0222 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.0222 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

4.0122 Minutes of the last Meeting

- i) To approve the Minutes of the last meeting of the Committee held on 20 January 2022

5.0222 Clerks update

6.0222 Parish owned Properties

a) Village Hall

- i) To receive a report relating to the daily operation of the village hall
- ii) To give consideration to feedback received from users and determine any specific actions required

b) Pavilion

- i) To receive an update in relation to the Sports pavilion

7.0222 Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

- i) To receive a report regarding parish owned recreation grounds and determine any specific action required
- ii) To receive an update in relation to the refurbishment of the skate park facilities
- iii) To give consideration to any specific works identified or required within the parish
- iv) To give consideration to the request for a litter bin on Reading Road

BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
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8.0222 Tree report

- i) Update on tree works scheduled & completed within parish

9.0222 Allotments

- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To review options for the provision of IBC units at the allotment sites

10.0222 Parish Maintenance

- i) To note any areas within the parish requiring maintenance

11.0222 Matters for Future Discussion

12.0222 Items for Information Only

Close of Meeting