# **BURGHFIELD PARISH COUNCIL**

Clerk: Mrs Cally Morris Burghfield Parish Council, PO Box 7381, Reading RG1 9XP Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

## **NOTICE OF MEETING**

Time:

You are summoned to attend a meeting of the <u>Community Committee</u>. The meeting will be held on **Thursday 22021** for the transaction of business as set out in the Agenda below:

Date: Thursday 20<sup>th</sup> January 2021

7.45pm

## Place: West Wing Committee Room, Burghfield Village Hall

Cally Morris

Clerk to Burghfield Parish Council

#### 1.0122 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

#### 2.0122 Declaration of any personal or financial interests

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

3.0122 Applications for Dispensations

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

#### 4.0122 Minutes of the last Meeting

i) To approve the Minutes of the last meeting of the Committee held on 25 November 2021

## 5.0122 Clerks update

## 6.0122 Parish owned Properties

#### a) Village Hall

i) To receive a report relating to the daily operation of the village hall

## b) <u>Pavilion</u>

i) To receive an update in relation to the Sports pavilion

## 7.0122 Conservation & Management of Open Spaces within the Parish

#### a) Parish Recreation Grounds

- i) To receive a report regarding the parish owned recreation grounds
- ii) To receive a verbal report of feedback received to date following consultation
- ii) To receive an update of any specific works required within the parish

## 8.0122 Tree report

- i) Update on tree works scheduled & completed within parish
- ii) To receive an update in relation to the WBC Blossom into Spring trees

#### 9.0122 Allotments

#### BURGHFIELD PARISH COUNCIL Clerk: Mrs Cally Morris Burghfield Parish Council, PO Box 7381, Reading RG1 9XP Tel: 0118 970 1754 Email: burghfieldclerk@gmail.com

- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To receive an update following the Open sessions at both sites in December

# 10.0122 Parish Maintenance

- i) To note any areas within the parish requiring maintenance
- 11.0122 Matters for Future Discussion
- 12.0122 Items for Information Only

**Close of Meeting**