



## **NOTICE OF MEETING**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to attend the Full Council Meeting of Burghfield Parish Council on **Thursday 3<sup>rd</sup> February 2022 at 7.45pm, Burghfield Village Hall** for the transaction of business as set out in the agenda below.

Mrs C Morris, Clerk to Burghfield Parish Council

- 1.0222 To report, approve and record apologies for absence from members of the Parish Council**
- 2.0222 Declaration of any personal or financial interests** - In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Interests form).
- 3.0222 Applications for Dispensations**  
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
- 4.0222 To receive a report from the Chairman**
- 5.0222 Questions to the chairman previously submitted in writing**
- 6.0122 To receive a report from a District Councillor**
- 7.0222 To receive the minutes of the last Parish Council meeting held on 7 January 2022**
- 8.0122 To receive the minutes of the meeting of the Infrastructure Committee meeting held on the 27 January 2022 approve the recommendations therein**
- 9.0222 To receive the minutes of the meeting of the Community Committee meeting held on 20 January 2022 approve any recommendations therein**
- 10.0222 To receive the minutes of the meeting of the Communications Committee meeting held on 27 January 2022 approve any recommendations therein**
- 11.0222 To receive an update in relation to the FOI's received and the publishing of requests received on the parish website**
- 12.0222 To undertake a review of the Standing Orders in relation to Chairmanship**
- 13.0222 Financial Matters**
  - i) Parish Council Bank Account Reconciliation and accounts for payment as of 31 January 2022
  - ii) Village Hall Bank Account Reconciliation and accounts for payment as of 31 January 2022
- 14.0222 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**
- 15.0222 Matters for Future Discussion** - To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)
- 16.0222 Items for information**
- 17.0122 EXCLUSION OF PRESS AND PUBLIC:** To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:  
**Close of meeting**