



NOTICE OF MEETING

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to attend the Full Council Meeting of Burghfield Parish Council. The meeting will be held on **Thursday 6th January 2022 at 7.45pm, Burghfield Village Hall** for the transaction of business as set out in the agenda below.

Mrs C Morris
Clerk to Burghfield Parish Council

- 1.0122 To report, approve and record apologies for absence from members of the Parish Council**
- 2.0122 Declaration of any personal or financial interests** - In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Interests form).
- 3.0122 Applications for Dispensations**
To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.
- 4.0122 To receive a report from the Chairman**
- 5.0122 Questions to the chairman previously submitted in writing**
- 6.0122 To receive a report from a District Councillor**
- 7.0122 To receive the minutes of the last Parish Council meeting held on 4 November 2021**
- 8.0122 To receive the minutes of the meeting of the Infrastructure Committee meeting held on 4 November and the 25 November 2021 approve the recommendations therein**
- 9.0122 To receive the minutes of the meeting of the Community Hub Committee (formerly Asset Management Committee) meeting held on 2 December 2021 approve any recommendations therein**
- 10.0122 To receive the minutes of the meeting of the Community Committee meeting held on 25 November approve any recommendations therein**
- 11.0122 To receive the minutes of the meeting of the Communications Committee meeting held on 18 November 2021 approve any recommendations therein**
- 12.0122 To receive the minutes of the meeting of the Governance & Finance Committee held on 2 December and approve the recommendations therein**
- 13.0122 Financial Matters**
 - i) Parish Council Bank Account Reconciliation and accounts for payment as of 31 December 2021
 - ii) Village Hall Bank Account Reconciliation and accounts for payment as of 31 December 2021
 - iii) To approve the recommendations relating to the estimates for financial year commencing 1st April 2022
 - iv) To resolve the amount of precept to be served on West Berkshire District Council for the financial year commencing 1st April 2022
- 14.0122 To confirm delegated authority in the event of the introduction of further Covid restrictions that would result in the parish council being unable to meet**

BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris

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15.0122 Matters for Future Discussion - To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)

16.0122 Items for information

17.0122 EXCLUSION OF PRESS AND PUBLIC: To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

Close of meeting