

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall on Thursday 4th November 2021, commencing at 7.45pm.

Present: Mr T Ansell (Chairman), Mrs J Ansell, Mr P Lawrence, Ms A Gallagher, Miss M Cresser, Dr R Longton, Mr C Greaves, Mr D Godwin, Mr D Godding
In Attendance: Clerk to the Parish Council, 0 Members of the public
Apologies: Mr N Morse, Ms L Sharp, Mr I Morrin, Mr I Macfarlane, Mrs C Jackson-Doerge, Mr B Neilson

Public Participation:

In accordance with the Public Participation Policy, no written questions had been previously submitted to the Parish Clerk by 12 noon the day before the meeting. The Chairman closed the floor and proceeded with opening the meeting:

1.1121 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

Apologies for absence were presented and approved from members Mr N Morse, Ms L Sharp, Mr I Morrin, Mr I Macfarlane, Mr B Neilson, and Mrs C Jackson-Doerge.

2.1121 Declaration of any personal or financial interests

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration

3.1121 Applications for Dispensations

Request for dispensations were not required or requested by members present.

4.1121 To receive a verbal report from the Chairman

The Chairman advised that Cllr S Awberry had resigned from her position as a parish councillor. Thanks were expressed to Mrs S Awberry for her time whilst serving upon the council. The Chairman advised of his attendance at the upcoming Remembrance Day Parade.

5.1121 Questions to the chairman previously submitted in writing

No questions were previously submitted to the Chairman.

6.1121 To receive a report from a District Councillor

A written report was previously circulated by District Cllr G Bridgman. Cllr M Cresser raised the question in relation to the issue of rats along Chapel Path and the action being undertaken by WBC. The chairman advised that advice was being sought from specialist rodent control as to the preferred action on a public right of way.

7.1121 Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 7 October 2021 be approved as a true and correct record.

8.1121 To receive the minutes of the meeting of the Infrastructure Committee meeting held on 7 October 2021 approve the recommendations therein

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 7 October 2021 be approved as a true and correct record.

9.1121 To receive an update of progress to date in relation to the production of the NDP document

Due to information from external parties remaining outstanding, the NDP document will be circulated to members for their review in due course. An item is to be included within the agenda for January for approval by members.

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10.1121 To receive the minutes of the meeting of the Community Hub Committee (formerly Asset Management Committee) meeting held on 14 October 2021 approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Hub Committee held on 14 October 2021 be approved as a true and correct record.

11.1121 To receive the minutes of the meeting of the Community Committee meeting held on 21 October 2021 approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Committee held on 21 October 2021 be approved as a true and correct record

12.1121 To receive the minutes of the meeting of the Communications Committee meeting held on 21 October 2021 approve the recommendations therein

Resolved: that the minutes of the meeting of the Communications Committee held on 21 October 2021 be approved as a true and correct record.

13.1121 To receive the minutes of the meeting of the Staffing Committee meeting held on 7 October 2021 approve the recommendations therein

Resolved: that the minutes of the meeting of the Staffing Committee held on 7 October 2021 be approved as a true and correct record.

14.1121 Financial Matters

- i) Parish Council Bank Account Reconciliation and accounts for payment as of 31 October 2021
The accounts reconciliation statements for month ending 31 October 2021 were noted. Items for payment were noted and as such sums are to be debited to the account of the Parish Council.
- ii) Village Hall Bank Account Reconciliation and accounts for payment as of 31 October 2021
The accounts reconciliation statements for month ending 31 October 2021 were noted. Items for payment were noted and as such sums are to be debited to the account of the Village Hall.
- iii) To receive the budget requests from the committee chairman for capital projects for inclusion in the estimates for financial year 2022/2023

Resolved: The following projects are included within the capital estimates for 2021/22. Proposed by Cllr P Lawrence, seconded by Cllr Greaves and resolved unanimously:

- Refurbishment of Skate Park
- Common Rec Play Area safer surfacing repairs
- Provision of a Community Café/Hub

15.1121 To confirm the arrangements for the upcoming Remembrance Day Parade

Cllr D Godwin updated members of details relating to the upcoming Remembrance Day Parade. Volunteer's marshals were requested to assist with the smooth running of the event.

16.1121 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed.

No reports presented.

17.1121 To request items from Committee Chairman requiring any action by the Communications Committee

No items were raised for inclusion or action by the Communications committee.

18.1121 Matters for Future Discussion

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19.1121 Items for information

The Clerk advised the meeting schedule had been updated as follows for the month:

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Communications Committee	-	18 th November @ 7.00pm
Community Committee	-	25 th November @ 6.30pm
Infrastructure Committee	-	25 th November @ 7.45pm
Governance & Finance	-	2 nd December @ 6.30pm
Community Hub	-	2 nd December @ 7.45pm

20.1121 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

Close of meeting 20.35pm.

DRAFT