

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 25th November 2021 **Time:** 6.30pm

Place: Virtually via Zoom

Present: Mr I MacFarlane (Chair) Mrs A Gallagher
Miss M Cresser Mrs J Ansell
Dr R Longton Mr T Ansell
Mr D Godding Mr B Neilson

Apologies: None

Present: Clerk to the Parish Council

1.1121 **Apologies for Absence**

No apologies were received.

2.1121 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters. no Declarations of a personal or pecuniary nature were presented.

3.1121 **Applications for Dispensations**

No applications for dispensations were presented by members present.

4.1121 **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 21 October 2021, having been circulated, were confirmed as a correct record.

5.1121 **Clerks update**

The clerk provided a verbal update of any actions taken to date following the previous meeting.

6.1121 **Parish owned Properties**

a) **Village Hall**

i) To receive a report relating to the daily operation of the village hall

A debrief report was presented updating members of issues identified in the daily operation of the village hall. Members considered the possibility of further Covid restrictions being imposed and their impact on the hire of the village hall. It was determined that

Members considered the correspondence received from the Handybus regarding entry to the village hall. Since receiving the correspondence the doors to the main hall have been fitted with stay open hinges for easier access. Liaison is to be held with the Handybus to ascertain whether the modifications have assisted in the entry to the hall.

ii) To give consideration to internal signage in the main foyer

Resolved: To purchase a 3D sign with the Burghfield Community logo for erection within the main foyer area of the village hall. Thanks are expressed to Mr B Ash for supplying the visuals required. Proposed by Cllr A Gallagher, seconded by Cllr R Longton and resolved unanimously.

iii) To give consideration to the requests received for the erection of banners on the village hall fence

Resolved: To grant permission to St. Mary's Church for the erection of a banner to advertise the Carols on the Hatch accordingly. The banner can be placed two weeks prior to the event with a reminder that it requires removal the day after the event is to be forwarded.

Resolved: To grant permission to TiM for the erection of a banner to advertise the Christmas Carols event at the hall accordingly. The banner can be placed two weeks prior to the event with a reminder that it requires removal the day after the event is to be forwarded.

b) **Pavilion**

i) To receive an update in relation to the use of the Sports pavilion

Following receipt of a number of complaints from parishioners, BFC were reminded of their responsibility in ensuring the clearing of the site at the end of the hire each weekend.

Further to comments being received from surrounding properties regarding the use of foul language, BFC were asked to ensure players do not use foul language in a public open space.

7.1121

Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

- i) To receive a report regarding parish owned recreation grounds

The order has been placed for the repair of the roundabout at the Wells Recreation Ground. Further advice is being sought as to the best option to address the dipping and pooling of water at the entranceways to the play areas. An update is to be provided at the next scheduled meeting.

- ii) To receive an update of any specific works required within the parish

All scheduled works continue accordingly by the parish handyman with emphasis having been on hedge cutting and general grounds maintenance.

The advice of a Pest Control professional was sought to determine an action plan for addressing the rat issue along Chapel Path identified by a local resident. Upon further investigation, the professional reported that there was no evidence of rat activity within the bank. Concerns were also raised in the potential use of rat poison on, and close to a public access pathway. Letters are to go to plot holders bordering the outer perimeter of the allotments site reminding of the need to adhere to the housekeeping rules.

8.1121

Tree Report

- i) Update on tree works scheduled & completed within parish

The parish councils appointed tree surgeon is scheduled to undertake works during autumn.

- ii) To determine the location for the WBC Blossom into Spring trees

Resolved: To plant the trees at Auclum Green, grouped together for maximum impact. Proposed by Cllr T Ansell, seconded by Cllr J Ansell and resolved unanimously.

9.1121

Allotments

To deal with any administrative issues for the Allotments:

- i) To receive an update in relation to any administrative issues for the allotment sites

The assistant clerk provided a written report to update members, advising that plot inspections had been undertaken utilising the app. Allocations continue with a waitlist being maintained in accordance with the Allotment rules.

10.1121

Parish Maintenance

- i) To note any areas within the parish requiring maintenance

No further items were identified.

11.1121

To receive the WBC Libraries, review and determine any specific feedback

Resolved: To request a Zoom meeting with WBC for an update regarding the usage and future of Burghfield library. Members expressed their gratitude for the success of Burghfield library and the approval to continue contributing financial. Disappointment was expressed by members as to the minimal contribution being evident from Sulhamstead Parish Council.

12.1121

Matters for future discussion – Churchyard

13.1121

Items for information only – No further items were identified.

Meeting closed at 19.34pm.