

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 25<sup>th</sup> November 2021 **Time:** 7.45pm

**Place:** West Wing Committee Room, Burghfield Village Hall

**Present:** Mr P Lawrence Mr T Ansell  
Dr R Longton Miss M Cresser

**Absent:** Mr D Godwin

**Apologies:** Mr C Greaves & Mr I Morrin

**In attendance:** Parish Clerk 0 Member of the public

### 1.1121 **Apologies for Absence**

Apologies were received by members present for Cllr C Greaves.  
Apologies were not accepted for the absence of Cllr I Morrin.

### 2.1121 **Declaration of any personal or financial interests**

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

### 3.1121 **Applications for Dispensations**

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

### 4.1121 **Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 7 October 2021 were confirmed a correct record and signed accordingly.

### 5.1121 **Clerks update**

The Clerk advised that all items are being dealt with at the relevant point in the agenda.

### 6.1121 **Consideration of Planning Applications**

- i) To submit observations on planning applications currently before the committee:

|                       |   |  |
|-----------------------|---|--|
| <b>21/00956/FUL</b>   | 2 Recreation Road,<br>Burghfield Common       | Construction of two-storey extension to form new three-bedroom family home with associated parking and garden space                                  |
| <b>PC Comments:</b>   | <i>Reiterate previous comments submitted.</i> |  |
| <b>21/02573/HOUSE</b> | Holly Cottage, The Hatch<br>Burghfield,       | Conversion of double garage to residential annex with dormer window to front elevation, 1no. rooflight to rear elevation and changes to fenestration |
| <b>PC Comments:</b>   | <i>No objection</i>                           |  |
| <b>21/02687/REG3</b>  | Mrs Blands Infant School,<br>Jordans Lane,    | External compound for air source heat pumps (hot water system) consisting of   |

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|                        |   |  |
|------------------------|---|--|
|                        | Burghfield Common   | wooden acoustic fencing  |
| <b>PC Comments:</b>    | <i>No objection</i>   |  |
| <b>21/02845/HOUSE</b>  | 3 Dewe Lane, Burghfield,  | Rear Extension   |
| <b>PC Comments:</b>    | No objection  |  |
| <b>21/02336/LBC2</b>   | Culverlands House, Mans Hill, Burghfield Common,  | Demolition of existing garage block and boot room. Building new 2 storey garage block with an external staircase. Adding an art studio and family recreational space and reconfiguring the utility area. |
| <b>PC Comments:</b>    | <i>No objection</i>   |  |
| <b>21/02335/HOUSE</b>  | Culverlands House, Mans Hill, Burghfield Common,  | Demolition of existing garage block and boot room. Building new 2 storey garage block with an external staircase. Adding an art studio and family recreational space and reconfiguring the utility area. |
| <b>PC Comments:</b>    | <i>No objection</i>   |  |
| <b>21/02397/COMIND</b> | The Weirside,<br>(Known As Green Lane)<br>Burghfield Bridge   | Change of use of the site to B8 storage and distribution.  |
| <b>PC Comments:</b>    | <i>Objection due to incomplete and inaccurate documentation being presented. The Parish Council has no interest in the land as stated under item 4.16</i> |  |

ii) **To receive and note any planning decisions received**

See separate sheet – appendix A

iii) **To deal with any other planning related matters**

a) **To receive correspondence from Croudace**

Members noted the introductory correspondence received from Croudace in relation to their proposed development at Pond House Farm.

**7.1121 To receive an update from the NDP group and discuss future progression of the document**

Cllr R Longton advised that the document was still in progress with completion being anticipated in the New Year.

**8.1121 Transport**

i) **To consider any Highway or Road Safety improvements within the parish**

WBC are currently undertaking a Safer Schools Pilot within the district for the banning of traffic within the vicinity. Burghfield PC has expressed an interest in trialling the scheme should it be expanded further. WBC is to be asked for the school's transport strategy for review.

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Highways are to be asked to reinstate the white lining along the middle of the road depicting the bend in School Lane, behind the Sports Pavilion.

WBC are currently assessing Reading Road for gully cleansing, hedge trimming, any localised patching works and sign maintenance. A temporary road closure will be enforced to undertake any required works.

ii) To receive correspondence regarding pavement parking on Clayhill Road

Members noted the correspondence received from a local parishioner expressing their concern regarding parking on pavements. WBC are to be asked to investigate whether the area is suitable and fulfils the criteria for yellow lines to deter parking. The Neighbourhood Policing team presence is to be requested to remind people of parking with further pressure to be applied to WBC for the presence of a Traffic Enforcement Officer.

iii) To receive correspondence regarding Ash Lane

Members noted the correspondence received from a local parishioner expressing their concern regarding lorries and HGV's using Ash Lane. The parishioner is to be reminded to report incidents to WBC via the online reporting system. District Cllr G Bridgeman advised the issue had been previously raised with WBC, but a suitable resolution cannot be determined. Resolved: To request WBC give consideration to the full closure of the lane at the ford to stop vehicles accessing.

9.1121

**Safer Communities**

i) Policing & Anti-social behaviour issues

A number of anti-social incidents have been reported, specifically at the Pavilion and predominantly at the weekend. The neighbourhood policing team are undertaking further investigations.

10.1121

**Parish Maintenance Issues**

i) To receive a report highlighting maintenance carried out during the previous month

An assessment of the vegetation growing through the pathways on Reading Road is being undertaken by WBC to determine what improvement works can be undertaken.

ii) To note any items within the parish requiring action

The footpaths along Recreation Road, School Lane and Reading Road require significant upgrade with the surfacing being addresses to ensure its safety for pedestrians.

ii) To receive the updated cost for Footpaths 11 and 19

Further to a request being forwarded to West Berkshire Council regarding the condition of the footpath, WBC forwarded a request for the parish council to consider a financial contribution of £14,100 for the upgrade of the path. Members determined that as the path was under the ownership of WBC, funding for its upgrade would not be allocated from parish monies.

11.1121

**Environmental Impact within the parish**

To determine any specific actions to reduce the environmental impact within the parish

Further information is being sought regarding the collective locations and capabilities of recycling items within the parish. An article is to be prepared and presented in the next newsletter for information.

Schemes to encourage less driving with the parish are to be considered further, particularly within the vicinity of local schools.

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Cycleways within the parish are to be encouraged, with extensions to be requested/considered for enabling easy access to local train stations and Reading town centre. The WBC officer is to be requested to investigate and assess further for potential possibilities.

**12.1121 Matters for Future Discussion**

**13.1121 To receive items for information only** – no further items were raised.

**Conclusion** - The Chairman declared the meeting closed at 20.58pm

DRAFT