

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris  
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## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Hub Committee**. The meeting will be held on Thursday 24<sup>th</sup> March 2022 at 6.30pm, for the transaction of business set out in the Agenda below.

**Date:** Thursday 24<sup>th</sup> March 2022 **Time:** 6.30pm  
**Place:** West Wing Committee Room

Cally Morris  
Clerk to Burghfield Parish Council

**1.0322 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

**2.0322 Declaration of any personal or financial interests**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).

**3.0322 Applications for Dispensations**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

**4.0322 Minutes of the last Meeting**

i) To approve the Minutes of the last meeting of the Committee held on 17 February 2022

**5.0322 Community Café/Hub Project**

i) To receive an update in relation to the provision of a temporary unit for a café

ii) To review the action list for the progression of the café

iii) To discuss and approve the Tender document for the operation of the Café

iv) To determine and finalise the schedule and associated dates for tender

**6.0322 Matters for Future Discussion**

**7.0322 Items for Information**

**Close of meeting**