

# BURGHFIELD PARISH COUNCIL

## Minutes of the Communications Committee Meeting

**Date:** Thursday 27<sup>th</sup> January 2022 **Time:** 6.30pm  
**Place:** West Wing, Burghfield Village Hall, Recreation Road, Burghfield  
**Present:** Cllr L Sharp (Chairman) Cllr A Gallagher  
Cllr N Morse Cllr T Ansell  
Cllr J Ansell Cllr D Godwin – arrived 18.47pm  
Cllr B Neilson

**Attending:** Assistant Clerk to the Parish Council

*The Chairman opened the meeting by reiterating that questions from parishioners were at their discretion and that a total of 15 minutes would be allocated accordingly. No questions were raised by members of the public present. The chairman closed the floor to questions, reiterating that members of the public were present in an observational capacity only.*

**1.0122 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

All members were present.

**2.0122 Declaration of any personal or financial interests**

No Declarations were presented by members in attendance.

**3.0122 Applications for Dispensations**

No applications were presented by members in attendance.

**4.0122 Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Communications Committee held on 18<sup>th</sup> November 2021, having been circulated, were confirmed a correct record, and signed by the presiding Chairman.

**5.0122 Clerks update:**

All items are being dealt with at the relevant points on the agenda.

**6.0122 Parish Newsletter**

- i) To consider articles for the March edition of the newsletter

Members approved the newsletter schedule for 2022 and considered the following articles for the March edition of the newsletter:

- Committee Chairman overview of the previous 3 months
- Village Hall hirers article request
- Burghfield Santas Annual Report
- Guide Dogs for The Blind refurbishments
- Recycling facilities/locations within the parish.
- Progress of the proposed footpath between Mortimer and Burghfield.
- Community Hero winners
- Allotment Surgery Update and date of next surgery
- Planting of Cherry Trees at Auclum Green.

**Community Hero**

- i) To review the responses for Community Hero

Two nominations were received for the Community Hero Award.

Resolved: Both nominations are awarded the title. The winners are to be contacted for an article to be included in the next newsletter. The Community Hero is to run quarterly and advertised within the newsletter accordingly.

**8.0122 Communication Methods**

- i) To give consideration to any improvements to communication the parish council could

implement

Resolved: To continue use of the Website & Facebook Site for updates and news. The following were suggested topics for inclusion; recycling points, Community Hero, request for articles and general good news stories.

**9.0122**      **Community Events**

- i) Following lifting of Covid restrictions to review the events for 2022

Resolved to continue with the following events for 2022:

*Burghfield Community Sports Day*

*Macmillan Coffee Morning*

*Burghfield On Ice*

An article is to be included in the next newsletter requesting for volunteers/help with events.

**10.0122**      **Environmental Initiatives**

- i) To consider any proposals, or specific actions, for potential environmental initiatives

An article is to be included within the next newsletter highlighting the Spring into Blossom Cherry Tree planting on Auclum Green.

**11.0122**      **Matters for Future Discussion**

May Fayre – Volunteers and display boards, 'The Next Event' – action lists

**12.0122**      **Items for Information Only**

No further items.

**Conclusion** - The Chairman closed the meeting at 7.11pm