

# BURGHFIELD PARISH COUNCIL

## Minutes of the Community Committee Meeting

**Date:** Thursday 20<sup>th</sup> January 2022 **Time:** 7.45pm

**Place:** Virtually via Zoom

**Present:** Mr I MacFarlane (Chair) Mrs A Gallagher  
Miss M Cresser Mrs J Ansell  
Dr R Longton Mr T Ansell  
Mr Neilson 3 Members of the public

**Apologies:** Cllr D Godding

**Present:** Clerk to the Parish Council

### 1.0122 **Apologies for Absence**

Apologies were presented and accepted for Cllr D Godding.

### 2.0122 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented.

### 3.0122 **Applications for Dispensations**

No applications for dispensations were presented by members present.

### 4.0122 **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 25 November 2021, having been circulated, were confirmed as a correct record.

### 5.0122 **Clerks update**

The clerk provided a verbal update of any actions taken to date following the previous meeting.

### 6.0122 **Parish owned Properties**

#### a) **Village Hall**

##### i) To receive a report relating to the daily operation of the village hall

Bookings at the hall remain strong with most weekends being booked for children's parties. Weekly bookings are picking up as confidence in returning to indoor group settings returns.

The time lock door has been fitted to the external publicly accessible toilet.

Resolved: To enable the timer between the hours of 8.30am and 5.30pm every day. The use of the toilet is to be monitored accordingly. Resolved unanimously.

Members considered the quotation for the soffits, fascia, guttering and soffit vents to be relaced at the village hall.

Resolved: By members present to instruct Graham Builders to undertake the required works.

Comments from users of the hall are to be collated and considered at the next meeting for further discussion.

#### b) **Pavilion**

##### i) To receive an update in relation to the use of the Sports pavilion

A number of minor repairs have been completed by the builder at the Sports Pavilion caused by general wear and tear.

Burghfield FC continue to use the pitches and changing rooms during the football season.

Members were advised that the CCTV at the pavilion was currently out of order. Due to the current provider announcing their retirement, a new supplier is being sought for the maintenance and monitoring of the equipment. Three quotations are to be obtained and presented at the next scheduled meeting.

### 7.0122 **Conservation & Management of Open Spaces within the Parish**

#### a) **Parish Recreation Grounds**

- i) To receive a report regarding parish owned recreation grounds

The roundabout at the Wells Recreation Ground has now been repaired.

The fencing at Auclum Green has been subject to vandalism once again. The required repairs are to be completed as soon as possible.

Further advise has been sought as to the best option to address the dipping and pooling of water at the entranceways to the play areas. An update is to be provided at the next scheduled meeting.

- ii) To receive a verbal report of feedback received to date following consultation

Members received an initial summary of the feedback received from consultation held regarding the refurbishment of the skate park. 103 responses were received in total with 66% being under the age of 18 and 73% being residents of Burghfield. The working party will review the results to determine the most prominent features being requested for inclusion within future designs.

The tender document is to be completed for progression of the project with the aim of a specialist contractor being appointed by early May 2022.

- iii) To receive an update of any specific works required within the parish

All scheduled works continue accordingly by the parish handyman.

#### **8.0122 Tree Report**

- i) Update on tree works scheduled & completed within parish

The parish councils appointed tree surgeon is scheduled to undertake works during early Spring. A tree on the Common Rec has been identified as requiring removal due to a fungal disease. A replacement tree will be planted by Spring 2023 upon the soil having had sufficient time to recover.

- ii) To receive an update in relation to the WBC Blossom into Spring trees

The trees are scheduled for delivery the end of January for planting on Auclum Green.

#### **9.0122 Allotments**

##### **To deal with any administrative issues for the Allotments:**

- i) To receive an update in relation to any administrative issues for the allotment sites

Plot inspections were undertaken prior to Christmas resulting in a number of tenancies having been relinquished. Further plot allocations have been made with the waiting list consisting of those from outside the parish only.

- ii) To receive an update following the Open sessions at both sites in December

Cllr J Ansell & Cllr A Gallagher presented a report to members following their site visits in December. Thanks were expressed to both Cllr's in organising the surgery, particularly due to its success.

Resolved: To obtain a quotation for the provision of IBC units at the allotment sites in the positions they are most needed. Resolved unanimously.

#### **10.0122 Parish Maintenance**

- i) To note any areas within the parish requiring maintenance

No further items were identified.

#### **11.0122 Matters for future discussion** – Provision of IBC units at the allotment sites, provision of improved water supply to the periphery of the allotments, provision of Christmas lights within the parish and Village Hall.

#### **12.0122 Items for information only** – No further items were identified.

Meeting closed at 21.04pm.