

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 10th February 2022 **Time:** 7.00pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Mr I MacFarlane (Chair) Mrs A Gallagher
Miss M Cresser Mr D Godding

Apologies: Mrs J Ansell Mr T Ansell
Mr Neilson

Absent: Dr R Longton

Present: Clerk to the Parish Council

1.0222 **Apologies for Absence**

Apologies were presented and accepted for Cllr T Ansell and Cllr J Ansell.

2.0222 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented.

3.0222 **Applications for Dispensations**

No applications for dispensations were presented by members present.

4.0222 **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 20 January 2022, having been circulated, were confirmed as a correct record.

5.0222 **Clerks update**

The clerk provided a verbal update of any actions taken to date following the previous meeting.

6.0222 **Parish owned Properties**

a) Village Hall

i) To receive a report relating to the daily operation of the village hall

Bookings continue to be strong with most weekends to financial year end being booked for children's parties. Weekly bookings have increased with bookings for February totalling £2,800 and March £3,400.

ii) To give consideration to feedback received from users and determine any specific actions required

Members received a report highlighting initial feedback received from regular and ad-hoc hirers of the village hall. Consideration was given to the various points raised.

Resolved: The following actions are to be implemented:

- i) Installation of coat hooks in each of the rooms*
- ii) Baking trays for the main ovens*
- iii) A single platform chair trolley is to be purchased to house the loose chairs in the store*
- iv) Signage for the automatic entrance door advising it opens towards you*
- v) Information for the village hall is to remain on the main parish council website*
- vi) A review of the hire charges is to be undertaken in June*
- vii) The option for the door lock on the main hall is to be presented to hirers*

iii) To give consideration to the requests received for the erection of banners and planting at the village hall and phone box

Burghfield WI forwarded a request to decorate the fence at the village hall and the BT phone box in celebration of the Platinum Jubilee.

Resolved: To grant permission as requested.

b) Pavilion

i) To receive an update in relation to the use of the Sports pavilion

Due to the existing CCTV provider approaching retirement, a new supplier is being sought for the

maintenance and monitoring of the equipment. Three quotations are to be obtained for presentation.

7.0222

Conservation & Management of Open Spaces within the Parish

a) **Parish Recreation Grounds**

i) To receive a report regarding parish owned recreation grounds

The entranceways to all play areas are to be reviewed to address the pooling of water. Options are to be considered at the next scheduled meeting.

Members noted that gaining entry to the Wells Rec was proving difficult due to tree roots. Options to address the issue are to be presented at the next scheduled meeting.

The football goal on Auclum Green is to be moved to allow the worn area to recover accordingly.

A full review of the safer surfacing at the Common Rec & the Hatch Recreation ground is to be undertaken. A report is to be prepared for the next scheduled meeting.

ii) To receive an update in relation to the refurbishment of the skate park facilities

The tender document is being progressed accordingly with the aim of a specialist contractor being appointed early May.

iii) To give consideration to any specific works identified or required within the parish

No further works were identified.

iv) To give consideration to the request for a litter bin on Reading Road

Resolved: To forward the request to West Berks Council for the installation of a litter bin at the bus stop on Reading Road, opposite the Old Recreation Ground and Tesco due to the specified area being within their ownership.

8.0222

Tree Report

i) Update on tree works scheduled & completed within parish

Site inspections are scheduled for School Firs, Badgers Glade where it borders Valley Road and the border of the Common Recreation Ground.

ii) To receive an update in relation to the WBC Blossom into Spring trees

The trees have been received and await planting on Auclum Green.

9.0222

Allotments

To deal with any administrative issues for the Allotments:

i) To receive an update in relation to any administrative issues for the allotment sites

Nothing to report.

ii) To receive IBC units

Quotations for the provision of IBC units at the allotment sites, in the positions they are most needed, are being pursued.

10.0222

Parish Maintenance

i) To note any areas within the parish requiring maintenance

No further items were identified.

11.0222

Matters for future discussion – Provision of improved water supply to the periphery of the allotments, provision of Christmas lights within the parish and the Village Hall, Safer surfacing at the Common Recreation Ground and the Hatch Recreation ground, removal of table tennis table.

12.0122

Items for information only – No further items were identified.

Meeting closed at 20.38pm