

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 16th June 2022 **Time:** 7.00pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr MacFarlane (Chair) Cllr D Selway
Cllr M Cresser Cllr D Godding
Cllr R Longton Cllr A Gallagher
Cllr R Thorrington

Apologies: Cllr J Ansell Cllr T Ansell
Cllr B Neilson

Present: Clerk to the Parish Council Assistant Clerk to the Parish Council

1.0622 **Apologies for Absence**

Apologies were presented and received from Cllr B Neilson, Cllr J Ansell and Cllr T Ansell.

2.0622 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented.

3.0622 **Applications for Dispensations**

No applications for dispensations were presented by members present.

4.0622 **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 19 May 2022, having been circulated, were confirmed as a correct record.

5.0622 **Clerks update**

The clerk provided a verbal update of any actions taken to date following the previous meeting.

6.0622 **Parish owned Properties**

a) Village Hall

i) To receive a report relating to the daily operation, upkeep & maintenance of the village hall

Members received a written report regarding the daily operation of the village hall. Discussions were held in relation to the bi-fold doors and weekend parties.

Resolved: To leave the bi-fold doors open from Thursday evening through to Monday morning for weekend parties. The hourly hire rate is to be set at the price of the main hall to reflect the hire of both rooms. Proposed by Cllr Godding, seconded by Cllr Thorrington and resolved unanimously.

ii) To give consideration to the erection of a flagpole at the village hall

Following a request, members gave consideration to the erection of a flagpole at the village hall.

Resolved: To purchase a 3m angled fibreglass flagpole for installation at the village hall. A union flag and St. Georges flag are to be purchased. A maximum budget of £500 is allocated.

iii) To give consideration to the provision of a sound system within the main hall

Following a number of requests, members gave consideration to the purchase of a sound system for use within the main hall. Connectivity is to be via Bluetooth with the system being stored in a locked cupboard and the maximum volume pre-set.

Resolved: To purchase a system specifically for village halls with a maximum budget of £1,500.

b) Pavilion

i) To receive an update in relation to the use of the Sports pavilion

The installation of CCTV is being progressed accordingly, being anticipated to be fully installed prior to the summer holiday period.

ii) To receive the application for the use of the Pavilion and Common Recreation Ground for pop up pubs during the July & August

Members present gave consideration to the application submitted for use of the Common Recreation ground and sports pavilion for pop up pubs during July & August.

Resolved: To grant permission accordingly. A full litter sweep is to be undertaken the following morning after each event with a request for the toilets to be cleaned.

Proposed by Cllr Longton, seconded by Cllr Godding and resolved with a majority vote of 4 votes in favour with 2 objections.

Disappointment was expressed by a Cllr present that a member of the Burghfield Santa's hadn't attended to answer any questions presented.

- iii) To receive the application for the use of the Pavilion and Common Recreation Ground for Burghfest 2022

Members present gave consideration to the application submitted for use of the Common Recreation ground for Burghfest 2022.

Resolved: To grant permission accordingly for the event to go ahead.

Proposed by Cllr Gallagher, seconded by Cllr Thorrington and resolved with a majority vote with one abstention.

7.0622

Conservation & Management of Open Spaces within the Parish

a) **Parish Recreation Grounds**

- i) To receive a report regarding parish owned recreation grounds

a) Common Recreation Ground

Members gave consideration to a request received regarding disabled access to the common recreation ground.

Resolved: Improved access at the Garlands Close end of the Common Recreation Ground is to be investigated further.

Members gave consideration to the request received to address the tree roots at the entrance from Recreation Road.

Resolved: To instruct the parish council approved contractor to address accordingly.

- b) Hatch Recreation Ground - No issues to report.
c) Wells Recreation Ground - No issues to report.
d) Auclum Green - No issues to report.
e) Old Recreation Ground (Skate Park)

Members acknowledged the level of graffiti currently being experienced at the skate park, with considerable damage having been caused. The ramps require repainting to cover the graffiti sufficiently.

8.0622

Tree Report

- i) Update on tree works within the parish

The 5-year Tree Management Plan is in the process of being updated.

9.0622

Allotments

To deal with any administrative issues for the Allotments:

- i) To receive an update in relation to any administrative issues for the allotment sites

Members received a report highlighting any administrative issues for the allotment sites.

Following a delay in supply, a new water trough is scheduled to be installed prior to the end of June in preparation for the summer period.

Members discussed the preparation of plots for new tenants where tenancies had been relinquished.

Resolved: A trial is to be initiated of enabling new plot holders to take on a plot free of charge for the first year if taken as seen. Resolved unanimously.

10.0622

Parish Maintenance

- i) To give consideration to the continuation of the planting of the BT Phone box at the Village Hall

Members expressed thanks to the Burghfield WI for the decoration of the phone box at the Village Hall. An expression of interest was presented in continuing with the planting.

Resolved: To allocate a budget for the continued planting. Upon confirmation of monies required by the WI an exact figure will be determined. Watering duties are to be undertaken in conjunction with members of the WI and a rota formed.

- ii) To give consideration to any specific works identified or required within the parish

No further items were identified.

11.0622 **Matters for future discussion** – Provision of Christmas lights within the parish and Village Hall

12.0622 **Items for information only** – No further items were identified.

Meeting closed at 20.25pm.

DRAFT