

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 19th May 2022 **Time:** 7.45pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Mr I MacFarlane (Chair)

Miss M Cresser

Mr D Godding

Dr R Longton

Apologies: Cllr B Neilson

Cllr T Ansell

Cllr A Gallagher

Cllr J Ansell

Present: Clerk to the Parish Council

1.0522 **Apologies for Absence**

Apologies were presented and received from Cllr J Ansell, Cllr T Ansell, Cllr Gallagher, Cllr Neilson.

2.0522 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters. no Declarations of a personal or pecuniary nature were presented.

3.0522 **Applications for Dispensations**

No applications for dispensations were presented by members present.

4.0422 **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 21 April 2022, having been circulated, were confirmed as a correct record.

5.0422 **Clerks update**

The clerk provided a verbal update of any actions taken to date following the previous meeting.

6.0522 **Parish owned Properties**

a) **Village Hall**

i) To receive a report relating to the daily operation of the village hall

Members received a written report regarding the daily operation of the village hall.

A letter is to be forwarded to the Willink Secondary School requesting that parents parking to collect children from the Willink are reminded that the car park is not a school collection point.

Members present gave consideration to the request received from Weight Watchers for a reduction in rent. A full review of the hire charges is scheduled for September, a year after being reopen. Consideration will be given to the request when the review is undertaken.

A request was presented for a banner advertising the Guide Dogs Fun Day to be erected on the village hall fence from the Burghfield Guiding group.

Resolved: To grant permission for the banner to be displayed for two weeks prior to the event on the caveat it is removed day after the event. Proposed by Cllr Cresser, seconded by Cllr Godding and resolved unanimously.

ii) To receive a report relating to the upkeep & maintenance of the hall and note any actions required

Concerns were raised from hirers regarding the noise levels when two separate events are held in the main hall and the Longton Hall. A visit has been scheduled by the manufacturer of the movable wall for assessment from a maintenance perspective. An update is to be provided at the next meeting.

Following concerns being raised regarding the noise levels when both the main hall and the Longton Hall are in use, Crossroads Church are to move into the West Wing for a trial period.

iii) To give consideration to the quotation received for the installation of CCTV at the village hall

Resolved: To install CCTV at the village hall as per quotation presented. Proposed by Cllr Cresser, seconded by Cllr Longton and resolved unanimously.

b) **Pavilion**

- i) To receive an update in relation to the use of the Sports pavilion

No report.

- ii) To approve the recommencement of football in August

Resolved: To allow football to commence during August

7.0522

Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

- i) To receive a report regarding parish owned recreation grounds

a) Common Recreation Ground

The works required to improve the entranceways has been completed.

The replacement mesh panel for the MUGA has been installed.

b) Hatch Recreation Ground

No issues to report.

c) Wells Recreation Ground

The contractor has undertaken the works required to improve the entranceway.

d) Auclum Green

Sockets have been purchased to enable the goals to be moved and are awaiting delivery.

e) Old Recreation Ground (Skate Park)

No issues to report.

- ii) To review the quotation for the safer surfacing at the Common Recreation Ground following supply issues

Members reviewed the quotation received for the replacement of the safer surfacing further to being advised of supply issues and subsequent amendment to the specified areas.

Resolved: To instruct Safe & Sound to install safer surfacing to area under the large multi play unit and helicopter only. Confirmation has been obtained from the contractor in relation to extending the warranty period to 5 years. Proposed by Cllr Godding, seconded by Cllr Cresser and resolved unanimously.

- iii) To receive an update in relation to the provision of CCTV and the quotation for further units

Members discussed the provision of CCTV within the parish, acknowledging the requirement to ensure that any provision reflected the public interest and that the proposed systems meet all legislative requirements. Members discussed the quotation received for additional units within the parish.

Resolved: To reassess upon the installation and use of the deployable camera at the Common Recreation Ground.

8.0522

Tree Report

- i) Update on tree works within the parish

The 5-year Tree Management Plan is in the process of being updated accordingly by the councils appointed tree specialist.

9.0522

Allotments

To deal with any administrative issues for the Allotments:

- i) To receive an update in relation to any administrative issues for the allotment sites

Members received a report highlighting any administrative issues for the allotment sites.

Resolved: To purchase a replacement water trough for installation at the Common allotments as soon as possible.

Resolved: To undertake a review of plots that have been split historically, by the tenant rather than the parish council, and therefore qualifying as a single plot rather than an individual plot. Cllr J Ansell or Cllr Gallagher are to arrange a meeting

Resolved: To write to the properties in relation to the encroachment at the rear of the Hatch allotments requesting the leases are signed accordingly. If payment is not forthcoming prior to the 30th of June 2022, a contractor will be instructed to erect a fence denoting the boundary with immediate effect.

- ii) To receive correspondence relating to the delivery of wood chips at the Common allotment site

Members noted the correspondence received, acknowledging that deliveries can continue to plot side only.

10.0522 Parish Maintenance

- i) To determine the actions required in relation to the BT phone box, Bannister Road

Resolved: To investigate the potential sale of the BT phone box.

- ii) To give consideration to any specific works identified or required within the parish

The spring on the gate by the pavilion at the Common Recreation ground requires fixing.

11.0422 Matters for future discussion – Provision of Christmas lights within the parish and Village Hall

12.0422 Items for information only – No further items were identified.

Meeting closed at 20.49pm