

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 26<sup>th</sup> May 2022 **Time:** 7.30pm

**Place:** West Wing Committee Room, Burghfield Village Hall

**Present:** Cllr P Lawrence (Chairman) Cllr M Cresser  
Cllr R Longton Cllr I Morrin  
Parish Clerk

**Apologies:** Cllr C Greaves, Cllr T Ansell, Cllr D Godwin

### 1.0522 Apologies for Absence

Apologies were presented and received by members present for Cllr C Greaves

### 2.0522 Declaration of any personal or financial interests

There were no items upon the agenda that necessitated a member to declare a personal or financial interest.

### 3.0522 Applications for Dispensations

There were no items upon the agenda that necessitated a member to present a written request for dispensation of a disclosable pecuniary interest.

### 4.0522 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 28 April 2022 were confirmed a correct record and signed accordingly.

### 5.0522 Clerks update

The Clerk advised that all items are being dealt with at the relevant point in the agenda.

### 6.0522 Consideration of Planning Applications

#### i) To submit observations on planning applications currently before the committee:

<b>22/01060/COMIND</b>	The Weirside, Burghfield Bridge, Burghfield, Reading, RG30 3XN	Section 73 application to vary Condition 4 (Fencing) of previously approved application 21/02397/COMIND: Change of use of the site to B8 storage and distribution.
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**Parish comments: No objections**

<b>22/01098/ADV</b>	Motorway Service Area, Reading Services Eastbound, Burghfield Reading, RG30 3UQ	Replacement totem entrance sign, 6.5M tall, 1.8M wide 0.5M thick, double sided, internally illuminated totem with Moto to the top and brands and message below. Sign location to be altered by 15M from its existing location.
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**Parish comments: No objections**

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<b>22/01108/AGRIC</b>	Culverlands, Mans Hill, Burghfield Common Reading, RG7 3BD	Application to determine if prior approval is required for a proposed erection, extension, or alteration of a building for agricultural or forestry use - New Agricultural Building
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**INFO ONLY:** *This is an Agricultural Notification which is to determine only whether the prior approval of the Authority will be required as to the siting, design and external appearance of the building, the siting and means of construction of the private way, the siting of the excavation or deposit or the siting and appearance of the tank, as the case may be.*

**Parish comments: No further comments – Info only**

<b>22/01065/HOUSE</b>	Glendower House, Auclum Lane Burghfield Common, RG7 3DA	Replace existing garage with new garage with office and store
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**Parish comments: No objections**

<b>22/01081/HOUSE</b>	Ockley House, The Hatch, Burghfield Reading, RG30 3TH	Demolition of existing conservatory, proposed two/single storey rear extension, two storey front extension and first floor side extension over garage.
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**Parish comments: No objections. A request is presented for green initiatives to be considered when determining the application.**

<b>22/00325/RESMAJ</b>	Land North Of Dauntless Road and South Of Pondhouse Farm, Clayhill Road, Burghfield Common	Approval of reserved matters following Outline Permission 18/02485/OUTMAJ [Outline application for residential development of up to 100 dwellings with new cycle pedestrian access onto Coltsfoot Way and two vehicular accesses onto Clayhill Road. Matters to be considered: Access.] Matters seeking consent: Appearance, Landscaping, Layout and Scale.
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**INFORMATION ONLY:** *Complete set of revised plans in response to housing / highways /refuse/ security and parking issues, plus additional ecological and landscaping /tree protection and areas of play details, plus additional design details and minor elevational changes. Additional street scene details and cross sections. Tree protection areas/buffer zones identified. Hard surfacing alterations. Number of units remains the same i.e., 100. 40% affordable housing--mix and location altered.*

**Parish comments: No further comments**

ii) **To receive and note any planning decisions received**

See separate sheet

iii) **To deal with any other planning related matters**

Members received and noted the Minerals and Waste Local Plan Consultation on Proposed Main Modifications currently out for consultation, ending 5pm Wednesday 6th July 2022. Comments are to be consolidated and submitted accordingly.

**7.0522 To receive an update from the NDP group**

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## The following written report was received from the NDP group:

Final Draft NDP document was submitted to Burghfield Parish Council on 5th May 2022. There is currently a six-week consultation period. After the consultation period:

- all feedback will be received from BPC, through the BPC reps on the NDP Committee.
- feedback will be reviewed by the NDP Committee Draft Document Review Sub-group and amendments that are agreed would be made.
- the resultant revised document will be returned to BPC for onward submission to West Berks Planning.

Committee has not heard from West Berks Planning about the Strategic Environmental Assessment (SEA) / Habitat Regulation Assessment (HRA) screening to determine if SEA and/or HRA is required for the Burghfield NDP; reminders have been sent.

Committee received a reminder from Locality - Groundwork who gave us the grant for the consultancy work, to complete an End of Grant Report and return the unused balance of the grant which has to be actioned by BPC; BPC Clerk has been sent the details. The Committee has received a request from a member of the community to join it.

### 8.0522 Transport

- i) To consider any Highway or Road Safety improvements within the parish

Cllr Godwin is to undertake refresher training for the operation of the SID within the parish.

A further volunteer for the deployment of the SID is to be presented at the next full parish council meeting.

- ii) To receive an update on Highway issues raised at the previous meeting

All items raised at the last committee meeting are still in progress.

A request has been forwarded to WBC for a review of potential extensions to existing cycling routes and cycle lanes to and from Burghfield.

### 9.0522 Safer Communities

- i) Policing & Anti-social behaviour issues

CCTV cameras are scheduled to be installed at the Common Recreation Ground upon a pole to hold the equipment having been installed. The success of the cameras is to be trialled prior to a decision regarding further cameras being required.

Concerns were raised by members present regarding the difficulty in contacting or reporting incidents via the 101 number. Further correspondence is to be distributed to parishioners to advise of the options available for reporting incidents.

### 10.0522 Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month

No items to report.

- ii) To note any items within the parish requiring action

A request for the litter bin in School Lane to be either concreted down or permanently moved is to be forwarded to WBC to avoid the bin frequently going on "walkabouts".

### Environmental Impact within the parish

- 11.0522 To determine any specific actions to reduce the environmental impact within the parish

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No actions identified.

### **12.0522 Matters for Future Discussion**

Additional volunteer for SID, locations for deployment of SID. Provision of Wi-Fi at the Hatch.

### **13.0422 Items for Information Only - No further items**

**Close of meeting: 20.23pm.**