

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris  
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
Tel: 0118 9831748 Email: [clerk@burghfieldparishcouncil.gov.uk](mailto:clerk@burghfieldparishcouncil.gov.uk)



## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 12<sup>th</sup> January 2023** for the transaction of business as set out in the Agenda below:

**Date:** Thursday 19<sup>th</sup> January 2023 **Time:** 7.45pm  
**Place:** West Wing Committee Room, Burghfield Village Hall

Cally Morris  
Clerk to Burghfield Parish Council

**1.0123 Apologies for Absence**

**2.0123 Applications for Dispensations**

**3.0123 Minutes of the last Meeting**

**4.0123 Clerks update**

**5.0123 Parish owned Properties**

**a) Village Hall**

- i) To receive a report relating to the daily operation, upkeep & maintenance of the village hall
- ii) To receive an update regarding the locking and daily operation of the village hall car park
- iii) To give consideration to the application for grant funding for Solar batteries at the village hall to improve energy efficiency
- iv) To determine the location for the flagpole

**b) Pavilion**

- i) To receive an update in relation to the Sports pavilion

**6.0123 Conservation & Management of Open Spaces within the Parish**

**a) Parish Recreation Grounds**

- i) To receive a report regarding parish owned recreation grounds and determine any specific action required:
  - a) Common Recreation Ground
  - b) Hatch Recreation Ground
  - c) Wells Recreation Ground
  - d) Auclum Green
  - e) Old Recreation Ground (Skate Park)

**7.0123 Tree report**

- i) Update on tree works undertaken within the parish

**8.0123 Allotments**

- i) To receive an update in relation to any administrative issues for the allotment sites

**9.0123 Parish Maintenance**

- i) To give consideration to any specific works identified or required within the parish

**10.0123 Defibrillators**

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- i) To receive correspondence regarding the Defibrillator earmarked for Garlands School and determine the appropriate course of action going forward.
- ii) To approve the donation of an AED to The Cunningman

## 11.0123 Future Agenda items & Items for Information Only

**Close of Meeting**