

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall, Recreation Road, Burghfield on Thursday 6th October 2022 at 7.45pm.

Present: Cllr T Ansell (Chairman), Cllr P Lawrence, Cllr M Cresser, Cllr D Godwin, Cllr A Gallagher, Cllr L Sharp, Cllr Thorrington, Cllr D Godding, Cllr N Morse, Cllr B Neilson
In Attendance: Clerk to the Parish Council, 2 Members of the public
Apologies: Cllr Selway, Cllr I Macfarlane, Cllr R Longton, Cllr C Greaves, Cllr J Ansell, Cllr C Jackson-Doerge, Cllr I Morrin.

Public Participation:

Mr D Gregory spoke to members highlighting the importance of Warm Hubs within the parish further to his attendance at a meeting co-ordinated by West Berks Council.

Mrs S Gregory advised members of the importance of HECS (Heating Energy Crisis Signpost Point) a signposting service for people in need of assistance within the parish for advice and support. An item is to be included on the Community Committee agenda for further discussion.

1.1022 To report, approve and record apologies for absence (and the reasons) from members

Apologies for absence were presented and approved from members for Cllr Selway, Cllr I Macfarlane, Cllr R Longton, Cllr C Greaves, Cllr J Ansell, Cllr C Jackson-Doerge, and Cllr I Morrin

2.1022 Declaration of any personal or financial interests

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

3.1022 Applications for Dispensations

Request for dispensations were not required or requested by members present.

4.1022 To receive a verbal report from the Chairman

The Chairman advised of his attendance at the Community Sports Day, the common recreation ground in response to the attempt to stop the resurfacing works being undertaken and the Macmillan Coffee morning where £554 was raised.

5.1022 Questions to the chairman previously submitted in writing

The following question was submitted in writing by Mrs S Awbery for consideration by the Chairman:

Question as presented: The section below typed in **RED**, has been said and typed in wrong, in the Minutes of the infrastructure meeting on Thursday 21st July 2022, the group would like this noted in minutes and corrected from the below in red, to this as it should be Burghfield common Residents Group. To check this please look on the planning app for the cafe and letters sent to parish council. Copy and Quote Below:

Minutes of the Infrastructure Committee Meeting Thursday 21st July 2022. Are Not correct.

iii) To deal with any other planning related matters

Members noted the unanimous decision taken by the West Berkshire Council Eastern Area Planning Committee to approve the application submitted for a temporary café on the Common Recreation Ground. Due to a newly formed residents' group, Residents Against Burghfield Common, having submitted a request to the Secretary of State for the application to be reviewed, a final decision cannot be issued for 21 days

The Group would like this corrected and put into the minutes of the meeting as a correction and noted.

Chairmans response:

The Chairman advised that the minutes reflect exactly what was quoted in the meeting. It was therefore for the Infrastructure committee to approve, or request amendment to the minutes at the relevant point in the agenda.

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6.1022 To receive a report from a District Councillor

District Cllr G Bridgman provided a written report updating members of West Berkshire Council matters.

7.1022 Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 7 July 2022 be approved as a true and correct record.

8.1022 To receive the minutes of the meetings of the Infrastructure Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 21 July 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

Members were alerted to the Moving Traffic Offences enforcement powers consultation. Comments were requested prior to 20th September 2022.

9.1022 To receive the minutes of the meeting of the Community Committee held on 14 July 2022 and approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Committee held on 14 July 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

10.1022 To receive the minutes of the meeting of the Governance & Finance Committee held on 29 September 2022 and approve the recommendations therein

Resolved: that the minutes of the meeting of the Governance & Finance Committee held on 29 September 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

11.1022 To receive the minutes of the meeting of the Community Hub Committee held on 29 September 2022 and approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Hub Committee held on 29 September 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

12.1022 To receive a verbal update regarding the temporary Café on the Common Recreation Ground

Members acknowledged the planning permission for the temporary café had been approved. A number of conditions had been applied by West Berkshire Council Planning which require addressing accordingly.

Resolved: To approve the action plan presented by the councils approved architect to address the conditions applied following the approval of planning permission for the Café.

Resolved: To approve the Expression of Interest Document and circulate accordingly.

13.1022 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Members acknowledged the minutes of the BMNAG meeting.

Cllr Cresser provided members with a written report in relation to the Burghfield & Mortimer Volunteer bureau.

Cllr Thorrrington advised of his attendance at the BMNAG meeting.

Cllr T Ansell & Cllr Thorrrington advised they attended Social Media training.

Cllr Sharp advised of her attendance at the Burghfield Charities meeting.

14.1022 Financial Matters

i) Parish Council Bank Account Reconciliation & accounts for payment as of 31 August & 30 September 2022

The accounts reconciliation statements for month ending 31 August & 30 September 2022 were noted. Items for payment were noted and as such sums are to be debited to the account of the Parish Council.

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- ii) Village Hall Bank Account Reconciliation & accounts for payment as of 31 August & 30 September 2022
The accounts reconciliation statements for month ending 31 August & 30 September 2022 were noted. Items for payment were noted and as such sums are to be debited to the account of the Village Hall.
July & August bookings at the hall totalled £4,563.

15.1022 To request items from the Committee Chairman requiring any action by the Communications Committee

Members were reminded to forward any newsworthy items for inclusion within the newsletter. Each committee chairman is to submit an overview of the work achieved by the committee for the next edition.

16.1022 Matters for Future Discussion

Clarification regarding delegated powers to the committee's upon the council.

17.1022 Items for information

The Clerk advised the meeting schedule had been updated as follows for the month:

Communications Committee	-	13 October @ 6.30pm
Community Committee	-	13 October @ 7.45pm
Governance & Finance	-	20 October @ 6.30pm
Community Hub Committee	-	20 October @ 7.45pm
Infrastructure Committee	-	27 October @ 7.00pm

Volunteers for Remembrance Day Parade were requested with 3 members offering their services.

18.1022 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting. Exclusion was required.

i) Update on Staffing matters

Members were updated of staffing matters upon the council, advising the advertisement for a Support & Communications Officer is to be initiated asap.

Close of meeting 20.35pm.