

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

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NOTICE OF MEETING

You are summoned to attend a meeting of the **Governance & Finance Committee**. The meeting will be held on **Thursday 23 February 2023 at 6.30pm** for the transaction of business set out in the Agenda below.

Date: Thursday 23 February 2023 **Time:** 6.30pm

Place: West Wing Committee Room, Burghfield Village Hall

1.0223 Apologies for Absence

2.0223 Declaration of any personal or financial interests & Applications for Dispensations

3.0223 Minutes of the last Meeting - To approve the Minutes of the Committee meeting held on 24 November 2022

4.0223 To deal with any items requiring URGENT attention

5.0223 Accounts

- i) Accounts as of 31st January 2023
- ii) To confirm the arrangements for the financial year end 2022/2023
- iii) To consider requests for donations under section 137 of the Local Government Act 1972
- iv) To undertake a review of the Burial Fees for next financial year
- v) To undertake a review of the pitch fees for next financial year

6.0223 Governance & compliance

- i) To undertake a review of policies scheduled for updating
- ii) To review the current IT Service and give consideration to alternative solutions/providers

7.0223 Matters for Future Discussion

8.0223 Items for Information Only

9.0223 EXCLUSION OF PRESS AND PUBLIC

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

10.0223 Staffing Committee

- i) To determine any issues pertaining to HR matters upon the council requiring consideration
- ii) To receive an update following the recruitment of a Support & Communications officer

Close of meeting