

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris  
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## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Hub Committee**. The meeting will be held on Thursday 27<sup>th</sup> April 2023 at 7.45pm, for the transaction of business set out in the Agenda below.

**Date:** Thursday 27<sup>th</sup> April 2023 **Time:** 7.45pm  
**Place:** West Wing Committee Room

Cally Morris  
Clerk to Burghfield Parish Council

**1.0423 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council**

**2.0423 Declaration of any personal or financial interests**

**3.0423 Applications for Dispensations**

**4.0423 Minutes of the last Meeting**

- i) To approve the Minutes of the last meeting of the Committee held on 20 October 2022

**5.0423 Community Café/Hub Project**

- i) To receive an update in relation to the provision of a temporary unit for a café
- ii) To receive an update in relation to the discharging of planning conditions applied and any action required
- iii) To review the action list and determine further actions for the progression of the café
- iv) To finalise the schedule and associated dates for the distribution of the tender
- v) To receive a budget report on expenditure to date

**6.0423 Matters for Future Discussion**

**7.0423 Items for Information**

**Close of meeting**