

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Email: clerk@burghfieldparishcouncil.gov.uk

NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Hub Committee**. The meeting will be held on Thursday 16th February 2023 at 7.45pm, for the transaction of business set out in the Agenda below.

Date: Thursday 16th February 2023 **Time:** 7.45pm
Place: West Wing Committee Room

Cally Morris
Clerk to Burghfield Parish Council

1.0223 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.0223 Declaration of any personal or financial interests

3.0223 Applications for Dispensations

4.0223 Minutes of the last Meeting

- i) To approve the Minutes of the last meeting of the Committee held on 20 October 2022

5.0223 Community Café/Hub Project

- i) To receive an update in relation to the provision of a temporary unit for a café
- ii) To receive an update in relation to the discharging of planning conditions applied and any action required
- iii) To review the action list for the progression of the café
- iv) To receive an update following the Expression of Interest for an operator of the Cafe
- v) To finalise the schedule and associated dates for the distribution of the tender

6.0223 Matters for Future Discussion

7.0223 Items for Information

Close of meeting