

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 10th November 2022 **Time:** 7.00pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr MacFarlane (Chair) Cllr D Selway
Cllr M Cresser Cllr B Neilson
Cllr R Longton Cllr A Gallagher
Cllr R Thorrington 1 Member of the public

Apologies: Cllr T Ansell Cllr J Ansell
Cllr D Godding

Present: Clerk to the Parish Council

1.1122 Apologies for Absence

Apologies were presented and received from Cllr T Ansell, Cllr J Ansell and Cllr D Godding.

2.1122 Declaration of any personal or pecuniary interests & Applications for Dispensations

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented. No applications for dispensations were presented by members present.

3.1122 Minutes of the last meeting of the Committee

The minutes of the last meeting of the Community Committee held on 13 October 2022, having been circulated, were confirmed as a correct record.

4.1122 Clerks update

The clerk updated members of any actions taken to date following the previous meeting.

5.1122 Parish owned Properties

a) Village Hall

i) To receive a report relating to the daily operation, upkeep & maintenance of the village hall

Members received a written report regarding the daily operation of the village hall from the Facilities officer, advising emergency roof repairs are required due to a leak.

Resolved: Due to the vandalism having been experienced at the public toilet, members resolved unanimously to leave the public toilet closed until the CCTV had been fitted.

ii) To receive an update regarding the locking of the village hall car park

Additional signage advising the car park is for patrons only is with the sign makers and scheduled to be erected as soon as possible.

Members were thanked for volunteering to trial the rota for the locking of the car park. Discussions were held regarding the future locking of the gate with a request for members to consider the purpose of the car park and the associated opening times. A report is to be circulated to members for their consideration.

b) Pavilion

i) To receive an update in relation to the use of the Sports pavilion

Unfortunately, there have been a number of ASB incidents in the past few weeks. CCTV footage has been captured and is being forwarded to the police for further action by the rural policing team.

The heating & hot water system has been fixed and is fully operational once again.

Discussions were held between members regarding the provision of youth facilities,

determining that overall, the youth within the parish were active and involved in the many activities provided. The small minority cause concern through ASB behaviour.

6.1122 Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

- i) To receive a report regarding parish owned recreation grounds

a) Common Recreation Ground

The minor repairs required to the play area and the MUGA have been scheduled and should be completed prior to the Christmas break.

Members gave consideration to alternative locations for the youth shelter.

Resolved: To repair the ground surrounding the Youth Shelter and leave in its current location.

- b) Hatch Recreation Ground – The BRA have been asked to investigate the provision of Wi-Fi at the Hatch Recreation Ground for presentation and consideration by the parish council. An update is to be provided in January.
- c) Wells Recreation Ground – The West Berkshire Heritage Forum advised the Wellhouse and pump in School Lane had been included on the list of heritage assets as important survivals of the Edwardian period.
- d) Auclum Green – The goal post has been moved to enable the grass to recover.
- e) Old Recreation Ground (Skate Park) – 3 members of the Skate Park work party have been in contact with the parish council regarding the refurbishment of the facility. A meeting is to be scheduled to determine the next steps in moving the project forward.

7.1122 Tree Report

- i) Update on tree works within the parish

The council approved arboriculturist has encouraged the council to consider reducing the management plan from a 5-year cycle to a 3-year schedule.

Resolved: To ensure provision is made within next year's budget to address the change and ensure sufficient funds are available for any identified works. Resolved unanimously.

8.1122 Allotments

To deal with any administrative issues for the Allotments:

- i) To receive an update in relation to any administrative issues for the allotment sites

A verbal update was received from the council's facilities officer regarding the allotment sites.

A date for an allotment's surgery was determined as Saturday 26th November 2022.

9.1122 Parish Maintenance

- i) To give consideration to any specific works identified or required within the parish

No further items were raised.

- ii) WBC Community litter picking

Cllr R Thorington advised he attended the event held by WBC regarding a Community Litter pick. A community litter pick is to be organised for the 22nd of April 2023, in conjunction with World Earth Day.

10.1122 Future agenda items & – Items for information only

Provision of Christmas lights within the parish and Village Hall, Community litter pick for Earth Day.

Meeting closed at 19.55pm.