

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris  
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
Tel: 0118 9831748 Email: [clerk@burghfieldparishcouncil.gov.uk](mailto:clerk@burghfieldparishcouncil.gov.uk)



## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 20<sup>th</sup> April 2023** for the transaction of business as set out in the Agenda below:

**Date:** Thursday 20<sup>th</sup> April 2023 **Time:** 7.45pm  
**Place:** West Wing Committee Room, Burghfield Village Hall

Cally Morris  
Clerk to Burghfield Parish Council

**1.0423 Apologies for Absence**

**2.0423 Applications for Dispensations**

**3.0423 Minutes of the last Meeting**

**4.0423 Clerks update**

**5.0423 Parish owned Properties**

**a) Village Hall**

- i) To receive a report relating to the daily operation, upkeep & maintenance of the village hall

**b) Pavilion**

- i) To receive an update and discuss the heating system at the Sports pavilion  
ii) To receive a report of budgeted costs for the management of the pavilion for 2023/2024

**6.0423 Conservation & Management of Open Spaces within the Parish**

**a) Parish Recreation Grounds**

**a) Common Recreation Ground**

- i) To approve the application for the use of the Pavilion and Common Recreation Ground for pop up pubs during the July & August 2023

**b) Hatch Recreation Ground**

- i) To confirm the arrangements regarding the May Fayre 2023

**c) Wells Recreation Ground**

**d) Auclum Green**

**e) Old Recreation Ground/Skate Park**

- i) To receive an update regarding the Skate Park Refurbishment project

**7.0423 Tree report**

- i) Update on scheduled tree works within the parish

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## **8.0423 Allotments**

- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To receive an update regarding improved water supply at the common allotments

## **9.0423 Parish Maintenance**

- i) To give consideration to any specific works identified or required within the parish

## **10.0423 Future Agenda items & Items for Information Only**

**Close of Meeting**