

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall, Recreation Road, Burghfield on Thursday 3rd November 2022 at 7.45pm.

Present: Cllr T Ansell (Chairman), Cllr P Lawrence, Cllr M Cresser, Cllr D Godwin, Cllr A Gallagher, Cllr L Sharp, Cllr Thorrington, Cllr N Morse, Cllr B Neilson, Cllr C Jackson-Doerge, Cllr Selway, Cllr I Macfarlane, Cllr R Longton,
In Attendance: Clerk to the Parish Council, 0 Members of the public
Apologies: Cllr D Godding, Cllr C Greaves, Cllr J Ansell, Cllr I Morrin.

Public Participation:

No members of the public were present.

1.1122 To report, approve and record apologies for absence (and the reasons) from members

Apologies for absence were presented and approved from the following members:
Cllr D Godding, Cllr C Greaves, Cllr J Ansell, Cllr I Morrin

2.1122 Declaration of any personal or financial interests

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

3.1122 Applications for Dispensations

Request for dispensations were not required or requested by members present.

4.1122 To receive a verbal report from the Chairman

The Chairman reminded members of the upcoming Remembrance Day Parade, thanking those who had volunteered to assist on the day as stewards.

5.1122 Questions to the chairman previously submitted in writing

No questions had been previously submitted.

6.1122 To receive a report from a District Councillor

A written report is to be circulated by District Cllr G Bridgman to update members on any West Berkshire Council matters.

7.1122 Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 6 October 2022 be approved as a true and correct record.

8.1122 To receive the minutes of the meetings of the Infrastructure Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 6 October and 27 October 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

9.1122 To receive the minutes of the meeting of the Community Committee held on 13 October 2022 and approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Committee held on 13 October 2022 be approved as a true and correct record and the recommendations within approved.

10.1122 To receive the minutes of the meeting of the Governance & Finance Committee held on 20 October 2022 and approve the recommendations therein

Resolved: that the minutes of the meeting of the Governance & Finance Committee held on 20 October 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

11.1122 To receive the minutes of the meeting of the Community Hub Committee held on 20 October 2022 and approve the recommendations therein

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Resolved: that the minutes of the meeting of the Community Hub Committee held on 20 October 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

12.1122 To receive the minutes of the meeting of the Communications Committee held on 13 October 2022 and approve the recommendations there in

- i) To determine the charge for tickets for Ice Skating at Burghfield on Ice on 3rd December 2022
Resolved: That no fee is applied to the tickets for skating. A limit of 4 tickets per family is to be applied. Resolved by a majority vote with 1 against and 1 abstention.
Resolved: that the minutes of the meeting of the Communications Committee held on 13 October 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

13.1122 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Members acknowledged the minutes of the BMNAG meeting. Cllr Sharp & Cllr Jackson-Doerge attended a meeting of Burghfield Charities. Members present acknowledged the larder in the car park of the Methodist Church for those in need.

14.1122 Financial Matters

- i) Parish Council Bank Account Reconciliation & accounts for payment as of 31 October 2022
The accounts reconciliation statements for month ending 31 October 2022 were noted. Items for payment were noted and as such sums are to be debited to the account of the Parish Council.
- ii) Village Hall Bank Account Reconciliation & accounts for payment as of 31 October 2022
The accounts reconciliation statements for month ending 31 October 2022 were noted. Items for payment were noted and as such sums are to be debited to the account of the Village Hall. September & October bookings at the hall total £5,820.
- iii) To receive the budget requests for capital projects for inclusion in the estimates for financial year 2023/2024
Resolved: The following projects be incorporated within the budget for financial year 2023/2024, utilising Ear Marked Reserves & CIL monies held:
- *Skate park – budget allocation for one piece of equipment per year at £8,000 for next 5 years based on the current modular system.*
 - *Christmas lights – budget allocation of £10,000 for Festive lighting for 2023*
 - *Play areas – Replacement of safer surfacing.*
 - *Solar batteries - Installation of solar batteries to encourage self-sufficiency.*
 - *Water provision at allotments – budget allocation of £5,000.*

15.1122 To request items from the Committee Chairman requiring any action by the Communications Committee

Members were reminded to forward any newsworthy items for inclusion within the newsletter. Each committee chairman is to submit an overview of the work achieved by the committee for the next edition.

16.1122 Matters for Future Discussion & Items for information

The Clerk advised the meeting schedule had been updated as follows for the month:

Community Committee	-	10 November @ 7.00pm
Governance & Finance	-	24 November @ 6.30pm
Infrastructure Committee	-	24 November @ 7.45pm

17.1122 EXCLUSION OF PRESS AND PUBLIC:

Exclusion was required.

- i) Update on Staffing matters

Members were updated of staffing matters upon the council, advising the advertisement for a Support & Communications Officer had been distributed with interviews being scheduled for Thursday 17th November.

Close of meeting 20.40pm