

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 19th January 2023 **Time:** 7.45pm
Place: West Wing Committee Room, Burghfield Village Hall
Present: Cllr MacFarlane (Chair) Cllr D Selway
Cllr A Gallagher Cllr B Neilson
Cllr R Thorrington Cllr D Godding
Cllr T Ansell Cllr J Ansell
1 Member of the public
Apologies: Cllr R Longton Cllr M Cresser
Present: Clerk to the Parish Council

A presentation regarding the donation of defibrillator to The Cunningman was provided to members by Mr D Gregory. Further information was also provided in relation to the defibrillator earmarked for Garlands School. Members thanked Mr Gregory for his presentation.

1.0123 **Apologies for Absence**

Apologies were presented and received from Cllr Longton and Cllr Cresser.

2.0123 **Declaration of any personal or pecuniary interests & Applications for Dispensations**

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented. No applications for dispensations were presented by members present.

3.0123 **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 17 November 2022, having been circulated, were confirmed as a correct record.

4.0123 **Clerks update**

The clerk updated members of any actions taken to date following the previous meeting.

5.0123 **Parish owned Properties**

a) Village Hall

i) To receive a report relating to the daily operation, upkeep & maintenance of the village hall

Members received a written report highlighting items of note regarding the daily operation of the village hall. It was noted that in an attempt to keep energy costs in line, a weekly schedule is set in accordance with hirers usage. Consideration was given to closing off the heating controller entirely to stop hirers changing the temperature and not resetting prior to vacating the building.

Investigations are being made into an add-on system for the heating to enable remote control. Alternatively, a wi-fi switch to act as a switch off is to be investigated.

ii) To receive an update regarding the locking and daily operation of the village hall car park

Members gave further consideration to the locking and unlocking of the car park. Additional signage had been erected on the perimeter of the car park advising people of its specific usage. The clerk is to progress researching the council archives and land registry documents to establish a formal agreement relating to the parking of vehicles exists.

iii) To give consideration to the application for grant funding for Solar batteries at the village hall to improve energy efficiency

Resolved: To apply for a members bid for the provision of solar batteries at the village hall. Proposed by Cllr Neilson, seconded by Cllr Thorington and resolved unanimously.

iv) To determine the location for the flagpole

Resolved: To purchase a 6m Deluxe internal Halyard flagpole for erection in the far corner of the car park, behind the telephone box. Proposed by Cllr T Ansell, seconded by Cllr Godding with one member voting against. Cllr Godding is to undertake the role of flag master accordingly.

b) Pavilion

i) To receive an update in relation to the use of the Sports pavilion

A graffiti removal specialist has been instructed to undertake a clean of the outer of the sports pavilion further to the unsuccessful removal of graffiti by the parish handyman. Upon completion, an additional layer of anti-graffiti paint is to be applied as soon as possible. The shutter doors are to be painted black to determine to deter further painting.

A technical issue has resulted in the deployable CCTV camera not working. An engineer is visiting site to rectify accordingly

6.0123

Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

i) To receive a report regarding parish owned recreation grounds

a) Common Recreation Ground

A request was presented by Burghfield Football Club for the pitches to be rolled. Resolved unanimously that further advice would be sought from the parish councils ground maintenance team as to their recommendation regarding spiking and rolling, particularly following the recent wet weather.

Repairs to the area surrounding the youth shelter are to be completed.

Repairs to the entrance from Blands Close have been completed.

The recent safety inspection has identified the safer surfacing under the roundabout and toddler multi-unit as requiring replacement due to concerns relating to Health & safety of users. A quotation is being obtained for the necessary works for presentation at the next meeting.

b) Hatch Recreation Ground – The BRA are investigating the provision of Wi-Fi at the Hatch. Further details are to be presented in due course.

Members received the request for permission to metal detect on the Hatch recreation ground, alongside other parish owned green spaces.

Resolved unanimously to grant permission for metal detecting on the Hatch Recreation Ground.

c) Wells Recreation Ground – No report.

d) Auclum Green – No report.

e) Old Recreation Ground (Skate Park) – 3 members of the Skate Park work party have pursued and been successful in obtaining funding for the refurbishment of the facility. A meeting is to be scheduled to determine the next steps for moving the project forward.

Following permission and approval from the landowner concerned, the Scouts presented a request for a side gate and footbridge to be installed at the rear of the building, on to Wokefield Common land. The purpose of the gate is to provide an additional fire exit and to make a safe exit that allows users a safer access into the woods, avoiding the main road.

Resolved: To grant permission for the installation of the gate, providing all costs for works are covered by the Scouts. Confirmation from WBC that planning permission is not required is to be provided prior to the installation.

7.0123 Tree Report

i) Update on tree works within the parish

Provision has been made within next year's budget to address a change from 5 year to 3-year management plan and to ensure sufficient funds being available for any identified works.

Members noted one of the Cherry trees planted at Auclum Green had been vandalised and snapped off.

Resolved unanimously by members that a replacement is to be sourced and planted prior to the spring.

8.0123 Allotments

To deal with any administrative issues for the Allotments:

i) To receive an update in relation to any administrative issues for the allotment sites

An update was provided to members regarding the council owned allotment sites.

An allotments surgery was held on Saturday 26th November 2022. The next surgery is to be held in March. A date is to be determined at the next meeting.

An IBC unit is to be sited on an unusable plot within the Common allotments as a trial whilst the progression of the provision of water at the allotments is made with Thames Water.

9.0123 Parish Maintenance

i) To give consideration to any specific works identified or required within the parish

No further items were raised.

10.0123 Defibrillators

i) To receive correspondence regarding the Defibrillator earmarked for Garlands School and determine the appropriate course of action going forward.

Resolved: To seek an alternative location for the defibrillator originally earmarked for Garlands School. A letter is to be presented to the landlord of the Clayhill Road shops to request a suitable location for the positioning of a public access defibrillator.

ii) To approve the donation of an AED to The Cunningman

Resolved: To donate a defibrillator to The Cunningman public house for public access. The requirement for regular checks and maintenance is to be reiterated to ensure the device remains fully operational at all times. Resolved unanimously.

11.0123 Future agenda items & – Items for information only

Provision of Christmas lights within the parish and Village Hall, Community litter pick for Earth Day, switching lights off under pavilion after dark.

Meeting closed at 21.10pm.