BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris
Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
Tel: 0118 9831748 Email: clerk@burghfieldparishcouncil.gov.uk



NOTICE OF MEETING

You are summoned to attend a meeting of the <u>Community Committee</u>. The meeting will be held on **Thursday 25th May 2023** for the transaction of business as set out in the Agenda below:

Date: Thursday 25th May 2023 Time: 7.45pm

Place: West Wing Committee Room, Burghfield Village Hall

Cally Morris Clerk to Burghfield Parish Council

- 1.0523 Apologies for Absence
- 2.0523 Declarations of Interests & Applications for Dispensations
- 3.0523 Minutes of the last Meeting
- 4.0523 Parish owned Properties
 - a) Village Hall
 - i) To receive a report relating to the daily operation, upkeep & maintenance of the village hall
 - b) Pavilion
 - i) To receive an update regarding the management of the Sports pavilion
 - ii) To review each line of costs for the management of the pavilion for 2023/2024 and determine whether cost efficiencies could be initiated
- 5.0523 Conservation & Management of Open Spaces within the Parish
 - a) Parish Recreation Grounds
 - a) Common Recreation Ground
 - i) To receive the quotations for the installation of safer surfacing
 - ii) To receive an update in relation to the boundary hedge line
 - iii) To approve the application for the use of the Pavilion and Common Recreation Ground for Burghfest on 22nd and 23rd September
 - b) Hatch Recreation Ground
 - c) Wells Recreation Ground
 - d) Auclum Green
 - e) Old Recreation Ground/Skate Park
 - i) To receive an update regarding the Skate Park Refurbishment project

6.0523 Tree report

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i) Update on tree works required within the parish

7.0523 Allotments

- i) To receive an update in relation to any administrative issues for the allotment sites
- ii) To receive an update regarding improved water supply at the common allotments
- iii) To receive an update in relation to the encroachment of Hatch allotment land

8.0523 Parish Maintenance

- i) To give consideration to any specific works identified or required within the parish
- ii) To give consideration to the refresh and upkeep of the parish entrance gates

9.0523 Future Agenda items & Items for Information Only

Close of Meeting