

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
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NOTICE OF MEETING

You are summoned to attend a meeting of the **Governance & Finance Committee**. The meeting will be held on **Thursday 27th July 2023 at 6.30pm** for the transaction of business set out in the Agenda below.

Date: Thursday 27th July 2023 **Time:** 6.30pm
Place: West Wing Committee Room, Burghfield Village Hall

1.0723 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.0723 Declaration of any personal or financial interests

3.0723 Applications for Dispensations

4.0723 Minutes of the last Meeting

To approve the Minutes of the last meeting of the Committee held on 25 May 2023

5.0723 To deal with any items requiring URGENT attention

6.0723 Accounts

- i) To consider requests for donations under section 137 of the Local Government Act 1972 received
- ii) To receive the budget comparison figures for the current financial year.
- iii) To give consideration to the request from the Community committee for a detailed review of the financial management of the allotments
- iv) To receive an update further to determining the provision of a café as not financially viable
- v) To review the current Ear Marked Reserves allocation
- vi) To confirm any movements required for reserves and interest earning monies held

7.0723 Governance & compliance

- i) To confirm the banking mandate and authorised signatories
- ii) To approve the expenditure for the cleaning of the War Memorial

8.0723 Matters for Future Discussion

9.0723 Items for Information Only

10.0723 EXCLUSION OF PRESS AND PUBLIC

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

11.0723 Staffing Committee

- i) To determine any issues pertaining to HR matters upon the council requiring consideration

Close of meeting