

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 26th January 2023 **Time:** 7.00pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr P Lawrence (Chairman) Cllr T Ansell
Cllr D Selway Cllr Longton

Apologies: Cllr M Cresser, Cllr C Greaves, Cllr Morrin, Cllr Godwin.

1.0123 Apologies for Absence

Apologies were presented and received by members present for Cllr M Cresser, Cllr C Greaves, Cllr Morrin and Cllr Godwin.

2.0123 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented.

Cllr Lawrence declared a personal interest for planning application 22/03127/FUL

3.0123 Applications for Dispensations

No applications for dispensations were presented by members present.

4.0123 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 24 November 2022, having been circulated, were confirmed as a correct record by members present.

5.0123 Clerks update

Members were advised that WBC had adopted an online Planning platform for all applications to be received, and comments returned for parishes. The change was welcomed from an administrative perspective.

6.0123 Consideration of Planning Applications

- i) To submit observations on planning applications currently before the committee:

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| 22/03097/FUL | Burghfield Footpath 14 | Resurfacing with a sealed surface, drainage, and other improvements, and widening of a 380m section of National Cycle Network Route 4 |
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Parish comments: Support

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| 23/00080/HOUSE | Willowbank, Palmers Lane, Burghfield Common | Demolition of garage and side and rear single storey extension with rear patio/decking |
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Parish comments: No objection

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| 22/03129/HOUSE | 1 Burghfield Bridge, Burghfield | For the construction of a detached home office & gym space |
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Parish comments: Objections raised

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| 22/02989/HOUSE | 10 Saxon Gate, Burghfield | Loft conversion including installation of 2 no. pitched roof dormers to the rear elevation & 3 no. roof lights to the front elevation, to form additional habitable space |
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Parish comments: No objection

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| 22/03127/FUL | Willowbank, Berrys Lane, Burghfield | Erection of 5 Bed detached dwelling |
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Parish comments: No objection

ii) **To receive and note any planning decisions received**

As per attached sheet.

iii) **To deal with any other planning related matters**

a) **To review the street names for the development at Pondhouse Farm, Clayhill Road**

Members gave further consideration to the request for suitable Street names for the proposed development at Pond house Farm, Clayhill Road. The following suggestions are to be presented to WBC for consideration:

Hales, Devine, West – for the 3 buildings.

Ralph, Ferrers, Emma, Noyon, Gilbert, Joseph, Thomas – for the 7 street names.

A brief overview as to the rationale for the choosing of the street names is to be included within the next newsletter if the names are accepted for use by WBC.

b) **Consultation on the West Berkshire Local Plan Review 2022-2039 proposed submission**

Resolved: Cllr P Lawrence is to undertake a detailed review of the document and prepare comments accordingly. The comments are to be collated for collation and approval at the next scheduled meeting.

07.1122 Transport

i) **To consider any Highway or Road Safety improvements within the parish**

The condition of the footpath between Birch Road and Clayhill Road is to be reported to WBC due to its unevenness and pooling of water.

Hollybush Lane is subject to significant flooding due to the unevenness of the resurfacing recently undertaken. WBC are to be alerted according with a request for the surface to be reviewed.

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The request for a crossing point on the Reading Road is to be pursued with WBC further to a request having been previously submitted.

08.1122 **Safer Communities**

i) Policing & Anti-social behaviour issues

The main PTZ camera at the pavilion is to be replaced due to a technical fault. The remaining cameras at the pavilion are fully operational and continue to prove a deterrent to anti-social behaviour. The community committee are to consider trialling switching the lights under the pavilion off, from both a ASB and cost perspective.

09.1122 **Parish Maintenance Issues**

i) To receive a report highlighting maintenance carried out during the previous month

Members noted that general maintenance had been carried out within the parish during the previous month by the parish handyman.

ii) To note any items within the parish requiring action

Minor maintenance is to be undertaken along Chapel path prior to the growing season to ensure no overhanging vegetation for users of the pathway.

A request is to be presented to the community committee for hedging plants to be purchased and planted along Chapel path for October 2023.

West Berks Council are to be requested to maintain and upgrade the footpath/cycle lane from St. Mary's Church to where it joins the motorway to encourage users.

A progress report is to be obtained from Mortimer PC in relation to the provision of the cycleway between Mortimer and Burghfield.

10.1022 **Environmental Impact within the parish**

To determine any specific actions to reduce the environmental impact within the parish

Costs are being collated to ascertain the saving in reducing the provision of Street lighting during the hours of midnight and 5am. A further update is to be provided at the next meeting.

Discussions were held between members regarding the provision of bus tickets being purchased online, via the app, specifically for purchase between bus stops rather than specified zones.

12.0722 **Future agenda items & Items for Information** – No further items were identified.

Close of meeting - The Chairman closed the meeting at 20.23pm