



NOTICE OF MEETING

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are **summoned** to attend a virtual meeting of Burghfield Parish Council. The meeting will be held on **Thursday 1st June 2023** for the transaction of business as set out in the Agenda below.

Location: Burghfield Village Hall, Burghfield

Time: 8.00pm

Cally Morris
Clerk to Burghfield Parish Council

- 1.0623 To report, approve and record apologies for absence (and the reasons) from members**
- 2.0623 Declaration of any personal or financial interests** -In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item (as recorded in the Register of Member's Financial and Other Interests form).
- 3.0623 Applications for Dispensations** - To consider and grant any applications from members who have a personal/financial interest in a specific matter being discussed
- 4.0623 To receive the applications for Co-option to fill the casual vacancies upon the council and vote for the seat to be filled accordingly and**
- 5.0623** To confirm committee membership for co-opted councillors
- 6.0623 To receive a verbal report from the Chairman**
- 7.0623 Questions to the chairman previously submitted in writing**
- 8.0623 To receive a report from a District Councillor**
- 9.0623 To receive an update in relation to the proposed walkway between Burghfield & Mortimer**
- 10.0623 To receive the minutes of the last Parish Council meeting held on 11 May 2023**
- 11.0623 To receive the minutes of the meeting of the Infrastructure Committee held on 11 May 2023 approve the recommendations there in**
- 12.0623 To receive the minutes of the meeting of the Community Committee held on 25 May 2023 and approve the recommendations there in**
- 13.0623 To receive the minutes of the meeting of the Governance & Finance Committee held on 25 May 2023 and approve the recommendations there in**
- 14.0623 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**
- 15.0623 Financial Matters**
 - i) Parish Council Bank Account Reconciliation and accounts for payment as of 31 May 2023
 - ii) Village Hall Bank Account Reconciliation and accounts for payment as of 31 May 2023
 - iii) To acknowledge and approve the Annual Governance Statement in Section 1 of the Annual Return
 - iv) To approve the accounting statements in Section 2 of the Annual Return

BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris

PO Box 7381, Reading RG1 9XP

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v) To approve the 2022/23 accounts

vi) To note the period of elector's rights as Monday 5th June to Friday 14th July 2023

16.0223 Matters for Future Discussion - To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)

17.0623 Items for information

18.0623 EXCLUSION OF PRESS AND PUBLIC - To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

Close of meeting