

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall, Recreation Road, Burghfield on Thursday 5th January 2023 at 7.45pm.

Present: Cllr T Ansell (Chairman), Cllr P Lawrence, Cllr D Godwin, Cllr A Gallagher, Cllr L Sharp, Cllr Thorrington, Cllr N Morse, Cllr B Neilson, Cllr C Jackson-Doerge, Cllr Selway, Cllr R Longton, Cllr D Godding, Cllr C Greaves, Cllr J Ansell, Cllr I Morrin.

In Attendance: Clerk to the Parish Council, 0 Members of the public

Apologies: Cllr M Cresser, Cllr I Macfarlane

Public Participation:

No members of the public were present.

1.0123 To report, approve and record apologies for absence (and the reasons) from members

Apologies for absence were presented and approved from the following members:
Cllr M Cresser & Cllr I Macfarlane

2.0123 Declaration of any personal or financial interests

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

3.0123 Applications for Dispensations

Request for dispensations were not required or requested by members present.

4.0123 To receive a verbal report from the Chairman

The Chairman advised members of his attendance at the Remembrance Day Parade, thanking members who volunteered and assisted at the event.

Members were also advised of the success of Burghfield on Ice event, with those who volunteered being thanked for their time.

The Chairman advised James Elvery has put himself forward for election as a parish councillor, being scheduled to be elected via by-election on the 12th of January 2023.

5.0123 Questions to the chairman previously submitted in writing

No questions had been previously submitted.

6.0123 To receive a report from a District Councillor

A written report was previously circulated by District Cllr G Bridgman regarding West Berkshire Council matters.

7.0123 Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 3 November 2022 be approved as a true and correct record.

8.0123 To receive the minutes of the meetings of the Infrastructure Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 24 November 2022 be approved as a true and correct record and the recommendations within be approved accordingly.

9.0123 To receive the minutes of the meeting of the Community Committee held on 10 November 2022 and approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Committee held on 10 November 2022 be approved as a true and correct record and the recommendations within approved.

10.0123 To receive the minutes of the meeting of the Governance & Finance Committee held on 24 November 2022 and approve the recommendations relating to the estimates there in for financial year commencing 1st April 2023

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Resolved: that the minutes of the meeting of the Governance & Finance Committee held on 24 November 2022 be approved as a true and correct record and the recommendations relating to the estimates for financial year 1st April 2023 be approved accordingly.

11.0123 To resolve the amount of precept to be served on West Berkshire District Council for the financial year commencing 1st April 2023

Consideration was given to the amount of precept to be served upon West Berkshire Council. In arriving at the required amount, members were reminded of the need to ensure that the general balances, aside from those earmarked for specific purposes, were maintained in compliance with current requirements. Members noted the amount presented no increase on last year's precept.

Resolved: that a precept for the sum of **£281,470**, be served upon West Berkshire Council for the year commencing 1 April 2023. Proposed by Cllr Morrin seconded by Cllr J Ansell and resolved unanimously.

12.0123 To receive the minutes of the meeting of the Staffing Committee held on 21 November 2022 and approve the recommendations therein

Resolved: that the minutes of the meeting of the Staffing Committee held on 21 November 2022 be approved and the recommendations therein.

13.0123 Financial Matters

- i) To resolve to support Burghfield library during 2023/2024 and approve the payment of £5,915
Resolved: To support Burghfield library for financial year 2023/2024. A financial contribution of £5,915 is to be forwarded accordingly. Resolved unanimously.
- ii) Parish Council Bank Account Reconciliation & accounts for payment as of 31 December 2022
The accounts reconciliation statements for month ending 31 December 2022 were noted. Items for payment were noted and are to be debited to the account of the Parish Council.
- iii) Village Hall Bank Account Reconciliation & accounts for payment as of 31 December 2022
The accounts reconciliation statements for month ending 31 December 2022 were noted. Items for payment were noted and are to be debited to the account of the Village Hall. During November, bookings totalled £4,204.87 and December bookings totalled £2,280.50. (Annual comparison report)

14.0123 Matters for Future Discussion

Gigaclear Broadband provider presentation
Cllr profiles to be updated on website

15.0123 Items for information

The Clerk advised the meeting schedule had been updated as follows for the month:

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|--------------------------|---|---------------------|
| Community Committee | - | 12 January @ 7.00pm |
| Communications Committee | - | 19 January @ 6.30pm |
| Community Hub | - | 19 January @ 7.45pm |
| Infrastructure Committee | - | 26 January @ 7.00pm |

16.0123 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting. Exclusion was required.

i) Update on Staffing matters

Members were updated of staffing matters upon the council, advising the appointed Support & Communications Officer is to commence work with Burghfield Parish Council as of the 31st January 2023.

Close of meeting 20.22pm