

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 23 February 2023 **Time:** 7.45pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr P Lawrence (Chairman) Cllr Godwin
Cllr D Selway Cllr C Greaves
Cllr M Cresser Cllr J Elvery

Apologies: Cllr T Ansell, Cllr Morrin, Cllr R Longton

1.0223 **Apologies for Absence**

Apologies were presented and received by members present for Cllr T Ansell and Cllr Morrin.

2.0223 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented.

3.0223 **Applications for Dispensations**

No applications for dispensations were presented by members present.

4.0223 **Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 26 January 2023, having been circulated, were confirmed as a correct record by members present.

5.0223 **Clerks update**

The Clerk provided a verbal update to members of actions taken since the last meeting. Further progress is to be pursued with an update for the next scheduled meeting.

6.0223 **Consideration of Planning Applications**

i) To submit observations on planning applications currently before the committee:

23/00028/FUL	Motorway Service Area Reading Services Westbound	Installation of a new Changing Places assisted disabled preformed pod with associated lobby to the rear of the amenity building.
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Parish comments: Support

23/00173/HOUSE	12 Valley Road Burghfield Common	Single storey side extension with internal alterations and fenestration changes.
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Parish comments: No objection

ii) **To receive and note any planning decisions received**

As per attached sheet.

iii) **To deal with any other planning related matters**

a) **To determine any comments for submission to WBC regarding the Consultation on the West Berkshire Local Plan Review 2022-2039**

Members received comments collated by Cllr P Lawrence regarding the WBC Local Plan document 2022-2039 and thanked Cllr Lawrence for his work in undertaking a detailed review.

Resolved: To submit comments to WBC as presented by Cllr Lawrence prior to the submission date of 3rd March 2023.

Members were advised that an appeal had been submitted for application 22/00244, Land at the Rear of The Hollies.

An update relating to the NDP was presented by Cllr Lawrence. Comments are to be collated with the final draft to be presented to the parish council prior to 31 March 2023.

07.0223 Transport

i) **To consider any Highway or Road Safety improvements within the parish**

No further items were identified by members.

ii) **To receive an update in relation to the provision of a walkway between Mortimer and Burghfield**

Members were updated of progress to date progress being made with the cycleway/footpath between Mortimer and Burghfield. The arboriculture and ecological surveys have been completed with the initial design process also nearing completion. It was noted that the design may change depending on trees and the Road Safety Audit results. SMPC will be sharing the completed design with landowners, upon any identified issues being resolved and agreements reached, a planning application will be submitted. Liaison is to continue with SMPC with a request being presented for an update to the parish council accordingly.

iii) **To receive the correspondence regarding the request for action outside St Mary's Primary School to address the parking issues**

Members received correspondence regarding parking outside St. Mary's School continuing to be an issue. Thames Valley Police advised they will review the situation and report back accordingly. WBC are to be asked for an update further to the Safer Street initiative having been piloted in Cold Ash. Details relating to schemes in other areas are to also be forwarded by Cllr D Selway for further consideration.

08.0223 Safer Communities

i) **Policing & Anti-social behaviour issues**

The community committee determined that the switching off of the lights under the pavilion is to be trailed from both an ASB and cost exercise.

09.0223 Parish Maintenance Issues

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- i) To receive a report highlighting maintenance carried out during the previous month

Members noted that general maintenance had been carried out within the parish during the previous month by the parish handyman.

- ii) To note any items within the parish requiring action

The fencing on the perimeter of the Hatch had been damaged and would be repaired in due course by the parish handyman.

10.1022 Environmental Impact within the parish

To determine any specific actions to reduce the environmental impact within the parish

Members discussed the requirements in reducing the provision of Street lighting during the hours of midnight and 5am. Modifications to the existing lighting columns are required. To progress further, each lantern requires checking to determine the night cell required. A detailed quotation of the overall costs included in the change required can then be provided.

Resolved: To request a quote for an initial survey of the existing lanterns to be undertaken to determine the requirements accordingly. If the quote received is under the limit for delegated authority, the clerk is to instruct the work to be completed.

12.0722 Future agenda items & Items for Information – No further items were identified.

Close of meeting - The Chairman closed the meeting at 20.40pm