

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 9th March 2023 **Time:** 7.00pm
Place: West Wing Committee Room, Burghfield Village Hall
Present: Cllr MacFarlane (Chair) Cllr T Ansell
Cllr A Gallagher Cllr J Ansell
Cllr R Thorrington Cllr M Cresser
Cllr B Neilson Cllr D Selway
Cllr J Elvery
Apologies: Cllr D Godding Cllr R Longton
Present: Parish Clerk Support & Communications Officer
Facilities Officer

1.0323 **Apologies for Absence**

Apologies were presented and received from Cllr D Godding and Cllr R Longton

2.0323 **Declaration of any personal or pecuniary interests & Applications for Dispensations**

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented. There were no applications for dispensations presented by members.

3.0323 **Minutes of the last meeting of the Committee**

The minutes of the last meeting of the Community Committee held on 6 February 2023, having been circulated, were signed as a correct record.

4.0323 **Clerks update**

The clerk updated members of any actions taken to date following the previous meeting, advising that progress had been made with the owners of the properties at Clayhill Road for the placement of the defibrillator.

5.0323 **Parish owned Properties**

a) **Village Hall**

i) To receive a report relating to the daily operation, upkeep & maintenance of the village hall

Members received a written report from the Facilities officer highlighting items of note regarding the daily operation of the village hall. (see attached report – appendix A)

ii) To receive an update in relation to the heating system

Members were advised the issue with the heating units had been completed with the add-on sensor being installed to enable remote access to the control of the heating. A minor service had also been undertaken. Perspex covers are to be placed on the control panels within the halls to avoid hirers interfering with the pre-programming.

iii) To receive an update in relation to the purchase of a Flagpole

A detailed report was presented to members for their consideration, detailing requirements regarding planning permission, rules and regulations regarding flying a flag and an accompanying Flagpole Policy. Three different locations for the erection of the flagpole were presented and discussed by members present.

Resolved: Due to the lack of an agreeable location for the flagpole and concerns regarding the potential impact on surrounding properties and vandalism, members voted with a majority vote against erecting a flagpole at the village hall. (5 members voted against, 3 members voted in favour and 1 member abstained from voting).

Should an alternative, suitable location be found, which is agreeable to the parish council and in accordance with legislation and planning requirements, the council may revisit.

iv) Provision of Christmas lights within the parish

A meeting is scheduled with a provider. A report is to be presented at the next scheduled meeting for consideration.

b) Pavilion

i) To receive an update in relation to the Sports pavilion heating system

A site visit from a specialist engineer has been scheduled. An update is to be presented at the next meeting.

ii) CCTV update at the Pavilion

The deployable CCTV camera has replaced accordingly. Members discussed the provision of a laptop being held at the parish office for the purpose of accessing the CCTV.

iii) To update members regarding the trialling of switching the lights off at the Pavilion after daylight hours

Members were advised the lights under the pavilion had been switched off in an effort to reduce energy costs and deter congregation after hours. The local Neighbourhood Police team have been advised of the change.

6.0323 Conservation & Management of Open Spaces within the Parish

a) Parish Recreation Grounds

a) Common Recreation Ground

Quotes for repairs required to the safer surfacing under the roundabout and toddler multi-unit remain in progress.

b) Hatch Recreation Ground – Investigations into the provision of Wi-Fi at the Hatch continue by the BRA.

c) Wells Recreation Ground – No report.

d) Auclum Green – No report.

e) Old Recreation Ground (Skate Park) –Members of the Skate Park work party are pursuing funding for the refurbishment of the skate park. A meeting to determine the next steps for moving the project forward is to be established. Consultation is to be undertaken at the May Fayre to determine the preferred designs.

7.0323 Tree Report

i) Update on tree works within the parish

Further works have been scheduled with the parish councils approved tree surgeon for later in the year. Works are in accordance with the tree management plan.

8.0323 Allotments

To deal with any administrative issues for the Allotments:

i) To receive an update in relation to any administrative issues for the allotment sites

A verbal update was provided to members by the Facilities Officer regarding the council owned allotment sites, advising an allotments surgery is scheduled for Sunday 2nd April. **Resolved:** To provide a skip at both allotment sites over a weekend period with a 12-yard skip at the Common allotment site and a 6-yard skip at the Hatch.

ii) To receive an update following further investigations into an improved water supply at the allotments

Members were advised an application had been submitted to Thames Water to undertake further investigations as to improving the water supply. A meeting has also been held with Hamblin Watermains to consider alternative solutions. A report is to be presented upon

the investigations having been progressed accordingly.

9.0323 Parish Maintenance

- i) To give consideration to any specific works identified or required within the parish

No further items were raised.

10.0223 Future agenda items & – Items for information only

Meeting closed at 19.55pm.