

# BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall, Recreation Road, Burghfield on Thursday 2<sup>nd</sup> March 2023 at 7.45pm.

**Present:** Cllr T Ansell (Chairman), Cllr P Lawrence, Cllr A Gallagher, Cllr L Sharp, Cllr R Thorrington, Cllr N Morse, Cllr B Neilson, Cllr M Cresser, Cllr D Godding, Cllr C Greaves, Cllr J Ansell, Cllr D Selway, Cllr D Godwin, Cllr C Jackson-Doerge (arrived 7.50pm)

**In Attendance:** Clerk to the Parish Council, 0 Members of public

**Apologies:** Cllr I Macfarlane, Cllr I Morrin, Cllr J Elvery

**Absent:** Cllr R Longton

## **Public Participation:**

No members of the public were present.

### **1.0323 To report, approve and record apologies for absence (and the reasons) from members**

Apologies for absence were presented and approved from the following members: Cllr I Macfarlane, Cllr I Morrin

### **2.0323 Declaration of any personal or financial interests**

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

### **3.0323 Applications for Dispensations**

Request for dispensations were not required or requested by members present.

### **4.0323 To receive a verbal report from the Chairman**

No further items were reported.

### **5.0323 Questions to the chairman previously submitted in writing**

No questions had been previously submitted.

### **6.0323 To receive a report from a District Councillor**

A written report is to be circulated by District Cllr G Bridgman regarding West Berkshire Council matters.

### **7.0323 Minutes of the last Parish Council meeting**

Resolved: that the minutes of the meeting of the Parish Council held on 2 February 2023 be approved as a true and correct record.

### **8.0323 To receive the minutes of the meetings of the Infrastructure Committee and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 23 February be approved as a true and correct record and the recommendations within be approved accordingly.

### **9.0323 To receive the minutes of the meeting of the Community Committee and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Community Committee held on 9 February 2023 be approved and the recommendations within approved.

### **10.0323 To receive the minutes of the meeting of the Communications Committee and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Communications Committee held on 16 February 2023 be approved and the recommendations within approved.

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## **11.0323 To receive the minutes of the meeting of the Community Hub Committee and approve the recommendations therein**

Resolved: that the minutes of the meeting of the Community Hub Committee held on 16 February 2023 be approved and the recommendations within approved.

## **12.0323 To receive the minutes of the meeting of the Governance & Finance Committee and approve the recommendations therein**

Resolved: the minutes of the meeting of the Community Committee held on 23 February 2023 be approved and the recommendations within approved.

## **13.0323 To request volunteers for the Parish Council stand at the upcoming May Fayre**

A rota of the following members is to be circulated for the upcoming May Fayre:  
Cllr T Ansell, Cllr P Lawrence, Cllr A Gallagher, Cllr L Sharp, Cllr R Thorrington, Cllr B Neilson, Cllr C Greaves, Cllr J Ansell, Cllr D Selway, Cllr C Jackson-Doerge.

## **14.0323 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed**

Cllr M Cresser attended a meeting of Burghfield and Mortimer Volunteer Bureau, advising that she would be relinquishing her role, held since 2012, at their next meeting scheduled for 16<sup>th</sup> May 2023. Members thanked Cllr M Cresser for her representative work during the past 11 years. The Chairman asked Councillors to consider their interest for the role.

Cllr C Jackson-Doerge attended a meeting of Burghfield Charities. Cllr C Jackson-Doerge noted the charity are pleading to residents that need support.

Cllr R Thorrington attended a meeting of Mortimer Village Partnership in relation to the upcoming King's Coronation.

## **15.0323 Financial Matters**

- i) Parish Council Bank Account Reconciliation & accounts for payment as of 28 February 2023: The accounts reconciliation statements for month ending 28 February were noted. Items for payment were noted and are to be debited to the account of the Parish Council.
- ii) Village Hall Bank Account Reconciliation & accounts for payment as of 28 February 2023: The accounts reconciliation statements for month ending 28 February were noted. Items for payment were noted and are to be debited to the account of the Village Hall.

## **16.0323 Matters for Future Discussion**

Approval of Neighbourhood Development Plan (NDP)

## **14.0223 Items for information**

The Clerk advised the meeting schedule had been updated as follows for the month:

Community Committee	-	9 March @ 7.00pm
Communications Committee	-	16 March @ 6.30pm
Community Hub	-	16 March @ 7.45pm
Infrastructure Committee	-	23 March @ 7.00pm

Members were reminded of the upcoming elections, scheduled for 4<sup>th</sup> May 2023.

## **15.0223 EXCLUSION OF PRESS AND PUBLIC:**

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting. Exclusion was not required.

**Close of meeting – 8.10pm**