

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall, Recreation Road, Burghfield on Thursday 13 April 2023 at 7.45pm.

Present: Cllr T Ansell (Chairman), Cllr P Lawrence, Cllr A Gallagher, Cllr L Sharp, Cllr B Neilson, Cllr C Greaves, Cllr J Ansell, Cllr D Godwin, Cllr I Morrin, Cllr C Jackson-Doerge

In Attendance: Clerk to the Parish Council, Support Officer and 4 Members of the public

Apologies: Cllr D Selway, Cllr M Cresser, Cllr N Morse, Cllr D Godding, Cllr I Macfarlane, Cllr R Thorrington

Absent: Cllr J Elvery, Cllr R Longton

Public Participation:

Mr J Cornwell presented a request for the representations made by the parish council for planning application 22/00244/FULEXT to be amended in relation to the referencing of street parking causing an obstruction at the entry points.

Mr G Harris expressed his concerns regarding the health of Cllr R Longton. Well wishes were also presented to the members not re-standing as parish councillors.

Mr G Harris requested the decision by the Community committee regarding the flagpole is not ratified by members present and reconsideration is given.

Mrs Y Mathos requested clarification as to whether the increase in the pitch fees would be reconsidered. Cllr T Ansell advised that in accordance with the parish councils standing orders, they would not be reconsidered for a further 6 months as the decision had been ratified by full council.

1.0423 To report, approve and record apologies for absence (and the reasons) from members

Apologies for absence were presented and approved from the following members: *Cllr J Elvery, Cllr D Selway, Cllr M Cresser, Cllr N Morse, Cllr D Godding, Cllr C Jackson-Doerge, Cllr R Longton, Cllr R Thorrington.*

2.0423 Declaration of any personal or financial interests

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

3.0423 Applications for Dispensations

Request for dispensations were not required or requested by members present.

4.0423 To receive a verbal report from the Chairman

Members discussed the proposed format for the Annual Parish Meeting scheduled for Thursday 1st June. A café style event is to be held with local organisations who have been awarded a grant by the parish council to attend and present how the funding had helped. The presentation boards from the May Fayre are to be utilised with tea, coffee and cake being served.

Members present expressed particular thanks to Carol, Royce & Maureen for their continued years of service for the parish as councillors.

5.0423 Questions to the chairman previously submitted in writing

The following question was previously submitted in writing by Mrs Steph Awbery:

“Does any councillors of Burghfield Parish Council intend to participate in the hearing... Of the above, regards to the building of houses behind the Hollies...”

Chairmans response:

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Cllr T Ansell advised that until the election process had been completed, and members of the various committee determined, the parish council was not in a position to confirm. It was reiterated that any member of the parish council could however attend the inquiry in a personal capacity.

6.0423 To receive a report from a District Councillor

A written report was previously circulated by District Cllr G Bridgman regarding West Berkshire Council matters.

7.0423 Minutes of the last Parish Council meeting

Resolved: that the minutes of the meeting of the Parish Council held on 2 March 2023 be approved as a true and correct record.

8.0423 To receive the minutes of the meetings of the Infrastructure Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 2 March be approved as a true and correct record and the recommendations within be approved accordingly.

Members present gave consideration to the request for an amendment to the comments submitted in relation to The Hollies application.

Proposal: The paragraph relating to the street parking causing an obstruction is to be removed. 2 members voted in favour of the paragraph being removed, 4 members voted the paragraph remained and 3 members abstained.

Resolved by a majority vote the paragraph is to remain as is.

9.0423 To receive the minutes of the meeting of the Community Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Committee held on 9 March 2023 be approved. The recommendations within were approved accordingly by a majority vote.

10.0423 To receive the minutes of the meeting of the Communications Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Communications Committee held on 16 March 2023 be approved and the recommendations within approved.

11.0423 To receive the minutes of the meeting of the Community Hub Committee and approve the recommendations therein

The meeting of the Community Hub Committee scheduled for the 16 March 2023 was postponed. Upon the discharge of the planning conditions applied having been addressed, a meeting will be scheduled accordingly for progression.

12.0423 To receive the minutes of the meeting of the Governance & Finance Committee and approve the recommendations therein

The next meeting of the Governance & Finance Committee is scheduled for the 27 April 2023.

13.0423 To receive an update in relation to the NDP and determine any actions required for its progression

The following update was received from the NDP Steering Committee:
Communication between BPC & NDP Steering Committee has been restored (between Chairman of the Infrastructure Committee, Cllr Paul Lawrence and Chairman of the NDP Steering Committee, Erle Minhinick) and we have now received feedback from Parish Council on the final draft of the document

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The Steering Committee has processed & assembled the final version of the NDP document with maps, tables & photos and submitted it to the Parish Council (Clerk, Chairman and Councillor Lawrence) for action.

The Steering Committee has uploaded the data supporting the policies to the burghfieldndp.org website as evidence.

The Steering Committee is available for consultation and looks forward to hearing when the Parish Council will commence the Pre-submission (Regulation 14) Consultation as a precursor to the submission of the NDP to West Berks District Council.

Resolved: That a NDP display board to be erected at the May Fayre to initiate the consultation, further feedback to be sought at the Annual Parish Meeting. Thanks are expressed to the working party members for their work on the production of the document.

14.0423 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

No reports.

15.0423 Financial Matters

- i) Parish Council Bank Account Reconciliation & payments as of 31 March 2023:
The accounts reconciliation statements for month ending 31 March were noted. Items for payment were noted and are to be debited to the account of the Parish Council.
- ii) Village Hall Bank Account Reconciliation & payments as of 31 March 2023:
The accounts reconciliation statements for month ending 31 March were noted. Items for payment were noted and are to be debited to the account of the Village Hall. Bookings totalling £3,255 were received for March 2023.

16.0423 Matters for Future Discussion

Format for the Annual Parish Meeting

Clarification is to be sought from the Governance & Finance committee in relation to the legality of an individual becoming a councillor when owing monies to the parish council.

17.0423 Items for information

The Clerk advised the meeting schedule had been updated as follows for the month:

Communications Committee	-	20 April @ 6.30pm
Community Committee	-	20 April @ 7.45pm
Governance & Finance	-	27 April @ 6.30pm
Infrastructure Committee	-	27 April @ 7.45pm

Members were reminded of the upcoming elections, scheduled for 4th May 2023.

Members were reminded of the Annual Parish Meeting scheduled for 1st June 2023.

18.0423 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting. Exclusion was not required.

Close of meeting – 20.41pm.