

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall on Thursday 11th May 2023, at 7.45pm.

Present: Mr T Ansell, Cllr I Macfarlane, Cllr C Greaves, Cllr P Lawrence, Cllr J Ansell, Cllr L sharp, Cllr D Godwin, Cllr N Morse, Cllr A Gallagher, Cllr B Neilson, Cllr R Thorrington, Cllr D Selway, Cllr S Awbery, Cllr Y Mathos, Cllr A Mackinnon
In Attendance: Clerk to the Parish Council, 3 members of the public.
Apologies: Cllr C Greaves

Open Meeting

Due to no questions being raised, the outgoing chairman, Cllr T Ansell closed the floor to questions and started the proceedings of the Parish Council meeting accordingly.

1.0523 Election of Chairman of the Parish Council for the ensuing Municipal Year

Invitations for the nomination of chairman of the parish council were received as follows:

Proposed by Cllr P Lawrence, seconded by Cllr L Sharp that Cllr I Macfarlane be elected as Chairman for the ensuing municipal year.

Proposed by Cllr S Awbery, seconded by Cllr Y Mattos that Cllr D Selway be elected as Chairman for the ensuing municipal year

Resolved: That Cllr I Macfarlane be elected Chairman of the Parish Council for the ensuing municipal year. Proposed by Cllr P Lawrence, seconded by Cllr L Sharp and resolved with a majority vote of 8 members.

Cllr I Macfarlane was declared Chairman and took the position accordingly.

2.0523 Election of Vice-Chairman of the Parish Council for the ensuing Municipal Year

Resolved: that Cllr P Lawrence be elected Vice- Chairman of the Parish Council for the ensuing municipal year. Proposed by Cllr I Macfarlane, seconded by Cllr L Sharp and resolved unanimously. Cllr P Lawrence duly was declared vice chairman.

3.0523 Signing of Declaration of Acceptance of Office for the appointed Chairman and vice chairman

Cllr I Macfarlane & Cllr P Lawrence duly signed the Declaration of Acceptance of Office, being counter-signed by the Clerk following their appointed posts.

The chairman acknowledged that Mrs A Mackinnon was yet to sign her Declaration of Acceptance of office. A grace period of 7 days was approved to enable the signing should Mrs Mackinnon wish to continue with her appointed role of councillor.

4.0523 To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

Apologies for absence were received and resolved as being accepted by members for Cllr C Greaves.

5.0523 Declaration of any personal or financial interests

No items upon the agenda that necessitated a declaration.

6.0523 Applications for Dispensations

There were no items upon the agenda that necessitated a member to present a written request for dispensations for a Disclosable Pecuniary Interest.

7.0523 Councillors to confirm they have read the councils Standing Orders, Financial Regulations and Code of Conduct for the ensuring municipal year

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Members present were reminded of their obligations to ensure they had read and understood the councils Standing Orders, Financial Regulations and Code of Conduct. Each member was required to confirm by way of signature they had read the documentation.

8.0523 To confirm the council's eligibility, as defined in the Localism Act 2011 and SI 965 The Parish Councils General Power of Competence Order 2012, and subsequently adopt the General Power of Competence for the current financial year

Burghfield Council resolves from 11 May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to adopt the General Power of Competence. Proposed by Cllr N Morse, seconded by Cllr P Lawrence and resolved unanimously.

9.0523 To appoint members to serve upon the various committees upon the council for the ensuing year

Resolved: that the following appointments be confirmed:

a) Community Hub Committee

Cllr P Lawrence, Cllr C Greaves, Cllr L Sharp, Cllr N Morse, Cllr D Selway.

Resolved: To appoint Cllr C Greaves as Chairman.

Proposed by Cllr L Sharp, seconded Cllr P Lawrence and resolved unanimously.

b) Communications

Cllr L Sharp, Cllr N Morse, Cllr D Godwin, Cllr A Gallagher, Cllr J Ansell, Cllr B Neilson, Cllr R Thorrington

Resolved: To appoint Cllr L Sharp as Chairman.

Proposed by Cllr B Neilson, seconded by Cllr D Godwin and resolved unanimously.

c) Community

Cllr B Neilson, Cllr A Gallagher, Cllr J Ansell, Cllr D Selway, Cllr R Thorrington, Cllr S Awbery, Cllr Y Mattos

Resolved: To appoint Cllr J Ansell as Chairman.

Proposed by Cllr A Gallagher, seconded by Cllr B Neilson and resolved unanimously.

d) Governance & Finance

(The committee consists of the appointed chairman of the various council committees)

e) Infrastructure

Cllr C Greaves, Cllr P Lawrence, Cllr D Godwin, Cllr S Awbery, Cllr Y Mattos

Resolved: Unanimously to appoint Cllr P Lawrence as Chairman.

Proposed by Cllr D Selway, seconded by Cllr D Godwin and resolved unanimously.

(The Chairman adjourned the meeting at 8.20pm to permit the various Committee members to meet to appoint their Chairman and Vice-Chairman accordingly)

10.0523 Appointment of Representatives to Serve on Outside Bodies

Resolved: that the following appointments be confirmed:

AWE Liaison

Cllr N Morse/Cllr P Lawrence

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BMNAG
Burghfield Charities
Burghfield and Mortimer Volunteer Centre
Willink Recreation Centre
Wokefield Common

Cllr R Thorrington
Cllr L Sharp, Cllr J Ansell
Cllr S Awberry
Appointment tba
Appointment tba

11.0523 Minutes of the last Parish Council meeting

Resolved that the minutes of the meeting of the Parish Council held on 13th April and 4th May 2023 be approved as a true and correct record and signed by the presiding Chairman.

12.0523 To receive a verbal report from the Chairman

The chairman noted the success of the Kings Coronation event on the Common Recreation Ground on Sunday. Thanks were expressed to all involved in the organisation and execution of the event. Thanks, were also expressed to all those who attended who walked ensuring no local roads were blocked or inconsiderate parking experienced within the local vicinity.

13.0523 Questions to the chairman previously submitted in writing

No questions had been submitted prior to the deadline.

14.0523 District Council Report

Due to the recent elections and new representatives having been appointed, no report had been circulated prior to the meeting.

15.0523 To receive the minutes of the meeting of the Community Committee meeting held on 20 April 2023 approve the recommendations therein

The minutes of the meeting of the Community Committee held on 20 April 2023 were received and recommendations therein endorsed and adopted accordingly.

16.0523 To receive the minutes of the meeting of the Communications Committee held on 20 April 2023 and approve the recommendations there in

The minutes of the meeting of the Communications Committee held on 20 April 2023 were received and recommendations therein endorsed and adopted accordingly.

17.0523 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Due to the elections being recently undertaken, no reports were received.

18.0523 Financial Matters:

- i. **Parish Council Accounts Reconciliation & payments as of 30 April 2023**
The accounts reconciliation statements for the month ending 30th April 2023 were received and noted and are appended to the minutes.
Resolved that the items for payment be authorised for payment, such sums to be debited to the account of the Parish Council.
- ii. **Village Hall Accounts Reconciliation & payments as of 30 April 2023**
The accounts reconciliation statements for the month ending 30th April 2023 were received and noted and are appended to the minutes.
Resolved that the items for payment be authorised for payment, such sums to be debited to the account of the Village Hall.
- iii. **To approve the Insurance for the ensuing year**

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Resolved: To instruct Zurich for the ensuing municipal year.

Proposed by Cllr J Ansell seconded by Cllr P Lawrence and resolved unanimously.

19.0523 Matters for Future Discussion

The following items are to be raised at the next scheduled Community committee meeting:

Replacement tree at Auclum Green, Overgrown hedges at allotments, Common Recreation ground boundary hedge, entrance gates to village, Hatch encroachment.

20.0523 Items for information

Members were advised of the revised meeting schedule for May & June 2023. A copy of which is available on the clous system for members.

New Cllr training has been scheduled for Tuesday 4th July between 6.30pm and 9.00pm. All members are asked to attend.

21.0523 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:
Exclusion was not required.

The Chairman declared the meeting closed at 20.055pm.