

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 15 June 2023 **Time:** 7.45pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr P Lawrence (Chairman) Cllr C Greaves
Cllr I Macfarlane Cllr D Godwin
Cllr S Awbery Cllr Y Mattos
Cllr L Watts

Apologies: Cllr A Mackinnon

1.0623 **Apologies for Absence**

Apologies were presented and received by members present for Cllr A Mackinnon

2.0623 **Declaration of any personal or pecuniary interests**

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented.

3.0623 **Applications for Dispensations**

No applications for dispensations were presented by members present.

4.0623 **Minutes of the last Meeting**

The Minutes of the meeting of the Infrastructure Committee held on 11 May 2023, having been circulated, were confirmed as a correct record by members present.

5.0623 **Clerk's update**

The clerk advised that all items were being dealt with at the relevant point in the agenda.

6.0623 **Consideration of Planning Applications**

i) To submit observations on planning applications currently before the committee:

23/01275/ADV	Tesco Express, Reading Road, Burghfield Common, Reading	To install 3x Fascia sign, 2x Vinyl, 1x Dibond, 1x gantry Sign
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Parish comments: No objection

23/01294/HOUSE	8 Auclum Close, Burghfield Common, Reading	Demolition of existing conservatory and erection of 2 storey rear extension, conversion of garage, construction of bay window and alterations to external
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fenestration		
Parish comments: No objection		
23/01264/HOUSE	Old Walls, Mans Hill, Burghfield Common, Reading	Replacement of rear conservatory with extension to create Sun Room
Parish comments: No objection		
23/01185/AGRIC (For information only)	Culverlands House, Mans Hill, Burghfield Common, Reading	Application to determine if prior approval is required for a proposed erection, extension or alteration of a building for agricultural or forestry use - New Agricultural Building (Re-sited Agricultural building to 22/01108/AGRIC
Parish comments: For information only		
23/01093/FUL	Willowbank, Berrys Lane, Burghfield, Reading	Section 73 Application for Variation of a Condition (3) following Grant of Planning Permission 21/01937/FUL: Demolition of existing dwelling and erection of 4 bed detached dwelling
Parish comments: No objection		
23/01028/FUL	Brookfield House Cottage, Mans Hill, Burghfield Common, Reading	Insertion of 5 no. rooflights
Parish comments: No objection		
22/03097/FUL	Street Record Burghfield Footpath 14, Burghfield, Reading	Resurfacing with a sealed surface, drainage and other improvements, and widening of a 380m section of National Cycle Network Route 4
Parish comments: In support		

- ii) To receive and note any planning decisions received

As per attached sheet.

- iii) To deal with any other planning related matters

Members were advised of the planning appeal submitted for The Linnets.

7.0623 Transport

- i) To consider any Highway or Road Safety improvements within the parish

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Information had been forwarded by Sulhamstead Parish Council in relation to a Speed Indicator Device (SID) they had purchased with a request for approval for its placement within the parish on Reading Road/Three Firs Way. Members were in support of its placement with a request for the data collected to be forwarded.

Members discussed the number of potholes within the parish. Parishioners are to be reminded to report all potholes via the online reporting system with West Berkshire Council.

Members discussed investigating the purchase of a Speed Indicator Device for placement within the parish. A request is to be presented to WBC for data collection on Clayhill Road to ascertain the level of speeding present.

Further volunteers for the SID placement within the parish are to be sought from the parish council.

8.0623 Safer Communities

i) Policing & Anti-social behaviour issues

Members noted that there had been a number of slight anti-social behavioural issues, predominantly at the recreation grounds within the parish following the warmer weather.

A number of small-scale incidents were noted, specifically the increase in mini motorbikes within the area and motorised scooters. The neighbourhood police team are to be notified.

9.0623 Parish Maintenance Issues

i) To receive a report highlighting maintenance carried out during the previous month

Maintenance within the parish continues to be undertaken by the parish handyman on an ad-hoc basis.

ii) To note any items within the parish requiring action

The parish has been in receipt of a number of reports of overgrown hedges on footpaths. The areas have been reported directly to WBC for further action.

10.0623 Parish Council Buildings

i) Burghfield Village Hall

A report was presented by the facilities manager advising that hand driers were to be installed at the hall in the toilets in line with the parish council's environment and sustainable preference.

ii) Sports Pavilion

The roof has been repaired following the roof vents having failed and the ingress of water.

A number of general maintenance issues have been identified and will be scheduled for repair during the summer period.

11.0623 Environmental Impact within the parish

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- i) To determine any specific actions to reduce the environmental impact within the parish

A price from SSE for the streetlights to be fitted with night cells is being pursued.

Members acknowledged that the installation of hand driers at the village hall was in line with the parish councils environmental and sustainable preferences.

12.0623 **Future agenda items & Items for Information** – No further items were identified.

Close of meeting - The Chairman closed the meeting at 20.42pm.