

# BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP  
Tel: 0118 9831748 Email: [clerk@burghfieldparishcouncil.gov.uk](mailto:clerk@burghfieldparishcouncil.gov.uk)



## NOTICE OF MEETING

You are summoned to attend a meeting of the **Community Committee**. The meeting will be held on **Thursday 21<sup>st</sup> September 2023** for the transaction of business as set out in the Agenda below:

**Date:** Thursday 21 September 2023                      **Time:** 7.00pm  
**Place:** West Wing Committee Room, Burghfield Village Hall

Cally Morris  
Clerk to Burghfield Parish Council

### **1.0923 Apologies for Absence**

### **2.0923 Declarations of Interests & Applications for Dispensations**

### **3.0923 Minutes of the last Meeting**

### **4.0923 Conservation & Management of Open Spaces within the Parish**

#### a) Parish Recreation Grounds

To receive an update following works required at parish owned play areas

#### b) Common Recreation Ground

- i) To determine whether any further litter bins are required at the Common Rec Ground
- ii) To discuss the locking of the common rec car park gate

#### c) Hatch Recreation Ground

#### d) Wells Recreation Ground

#### e) Auclum Green

#### f) Old Recreation Ground/Skate Park

- i) To receive and update in relation to the Skate Park Refurbishment project and determine any action required

### **5.0923 Pavilion**

- i) To receive an update in relation to the management and operation of the sports Pavilion
- ii) To discuss the dishwasher requirements at the pavilion and receive the quotes presented

### **6.0923 Tree report**

- i) To receive an update regarding tree works scheduled & undertaken within the parish

### **7.0923 Allotments**

- i) To receive a report in relation to any administrative issues for the allotment sites
- ii) To receive correspondence regarding Incredible Edible proposal
- ii) To undertake a rent review for the allotment sites
- iii) To receive an update regarding improved water supply at the common allotments

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- iv) To receive an update in relation to the encroachment of Hatch allotment land

## **8.0923 Parish Maintenance**

- i) To give consideration to any specific works identified or required within the parish
- ii) Consultation of West Berkshire draft ROWIP (Rights of Way Improvement Plan)

## **9.0923 To determine the 5 Questions for inclusion within the updated Parish Questionnaire**

## **10.0923 Future Agenda items & Items for Information Only**

**Close of Meeting**