

BURGHFIELD PARISH COUNCIL

Clerk: Mrs Cally Morris

Burghfield Parish Council, PO Box 7381, Reading RG1 9XP
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NOTICE OF MEETING

You are summoned to attend a meeting of the **Governance & Finance Committee**. The meeting will be held on **Thursday 26th October 2023 at 6.30pm** for the transaction of business set out in the Agenda below.

Date: Thursday 26th October 2023 **Time:** 6.30pm
Place: West Wing Committee Room, Burghfield Village Hall

1.1023 Apologies for Absence

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council

2.1023 Declaration of any personal or financial interests

3.1023 Applications for Dispensations

4.1023 Minutes of the last Meeting

To approve the Minutes of the last meeting of the Committee held on 27 July 2023

5.1023 To deal with any items requiring URGENT attention

6.1023 Accounts

- i) To consider requests for donations received
- ii) To receive the budget comparison figures for the current financial year.
- iii) To approve the contribution to Burghfield library for the next financial year
- iv) To receive a report of CIL monies
- v) To determine any movements from reserves
- vi) To give consideration to any specific areas of potential cost saving prior to budget setting
- vii) To receive suggestions of potential projects requiring funding from committee chairman
- viii) To determine the specific projects for inclusion within the revenue and capital estimates for financial year 2024/25 for approval by the parish council

7.1023 Governance & compliance

- i) To receive an update in relation to the AGAR for year ending 31 March 2023

8.1023 Matters for Future Discussion

9.1023 Items for Information Only

10.1023 EXCLUSION OF PRESS AND PUBLIC

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the following:

11.1023 Staffing Committee

- i) To determine any issues pertaining to HR matters upon the council requiring consideration

Close of meeting