

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 27 July 2023 **Time:** 7.45pm

Place: West Wing Committee Room, Burghfield Village Hall

Present:

Cllr P Lawrence (Chairman)	Cllr C Greaves
Cllr I Macfarlane	Cllr D Godwin
Cllr S Awbery	Cllr Y Mattos
Cllr L Watts	Cllr A Mackinnon

Apologies: None received

1.0723 Apologies for Absence

No apologies were presented by members present.

2.0723 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters, no Declarations of a personal or pecuniary nature were presented.

3.0723 Applications for Dispensations

No applications for dispensations were presented by members present.

4.0723 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 15 June 2023, having been circulated, were confirmed as a correct record by members present.

5.0723 Clerk's update

The clerk advised that all items were being dealt with at the relevant point in the agenda.

6.0723 Consideration of Planning Applications

i) To submit observations on planning applications currently before the committee:

23/01302/HOUSE	9 Auclum Close, Burghfield Common, Reading	Partial Conversion of garage, installation of roof light and flat roof Velux window to existing flat roof and alterations to external fenestration
Parish comments: No Objection		
23/01396/FUL	Motorway Service Area, Reading Services Westbound, Burghfield, Reading	Retention Of Electric Vehicle Charging Hub With Associated Works And Erection Of Additional Electrical Equipment fenestration
Parish comments: No Objection		
23/01352/FUL	Motorway Service Area, Reading Services Eastbound, Burghfield,	Retention of Electric Vehicle Charging Hub with associated works and erection of additional supporting

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	Reading	electrical equipment
Parish comments: No Objection		
23/01614/HOUSE	Meadow Vale, 6 Trash Green, Burghfield, Reading	Section 73A Vary condition 2 (approved plans) of approved application 22/03058/HOUSE: Refurbishment of existing dwelling and two storey extension to the northwest and southwest of building.
Parish comments: Objections raised		
23/01447/FUL	Hillfields, Reading Road, Burghfield Common, Reading	Proposed 0.4 MW (421.48kWp) PV Array on Land
Parish comments: Support		
23/01552/REG3 Adjoining Parish	Four Houses Corner Caravan Site, Reading	It is proposed to replace the existing permanent 18 pitch Gypsy caravan site with a new 17 permanent pitch Gypsy caravan site. Each pitch is to consist of a hard standing area large enough for two twin axle caravans, car parking for two vehicles and a 30sq m amenity building consisting of a kitchen/dayroom, bathroom, separate WC and utility area. In addition to the amenity buildings a recycle storage facility, children play area and sewerage treatment plant are to be located within the site.
Parish comments: Objections raised		

- ii) To receive and note any planning decisions received

As per attached sheet.

- iii) To deal with any other planning related matters

Members noted that WBC had not contacted the parish council for comments regarding Four House Corner. A request was presented directly to be consulted due to being an adjacent parish.

7.0723

Transport

- i) To consider any Highway or Road Safety improvements within the parish

Members were advised of the recent speed watch checks being undertaken on Reading Road, near Post Office Lane, where a total of 38 cars were caught exceeding the speed limit. Letters were sent to all offenders.

Members discussed the increase in traffic and overall speeding perception on the Clayhill Road. A request for the SID is to be presented to WBC for use within the parish during September & October. Members are to review the previous locations to confirm placement.

- ii) To acknowledge the Highways Winter Service and Network Treatment Plan

Members received the Highways Winter Service Plan, Primary Treatment Network, Secondary Treatment Network and Snow Clearance Treatment Network, acknowledging the

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recommendations therein.

- iii) To give consideration to the costing received for the footway between Burghfield and Mortimer

Members expressed their support of the provision of a footway between Burghfield and Mortimer. This item was considered by the Governance and Finance Committee with a recommendation presented of grant funding of a maximum of £10,000 is allocated.

8.0723 Safer Communities

- i) Policing & Anti-social behaviour issues:

Members noted that a formal identification had been obtained for one of the individuals who caused significant damage to the safer surfacing surrounding the roundabout at the Common Recreation Ground. Upon a formal arrest, and further questioning, charges relating to the criminal damage are to be pursued.

Members were advised that the Willink School had been alerted to the litter on the common recreation ground on the last day of term. The Headteacher advised that a representative from the school would be in attendance on any subsequent end of term to avoid any potential anti-social behaviour.

9.0723 Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month

Maintenance within the parish continues to be undertaken by the parish handyman.

- ii) To note any items within the parish requiring action

The parish has been in receipt of a number of reports of overgrown hedges on footpaths and overflowing dog waste bins. The areas have been reported directly to WBC for further action. A reminder has been submitted to parishioners via the parish council social media outlets.

10.0723 Parish Council Buildings

- i) Burghfield Village Hall

A report was presented to members regarding the operation of the village hall. A request was presented a surround for the projector in the main hall to deter hirers from moving the system.

11.0723 Environmental Impact within the parish

- i) To determine any specific actions to reduce the environmental impact within the parish

Members gave consideration as to requesting that any future developments within the parish are subject to solar panels for lighting. Members were reminded that it was a government initiative to encourage alternative energy solutions.

- ii) To receive the quotation to convert streetlights to part night operation

Members reviewed the quotation received of £4,613.50 (excluding VAT) to convert cells in parish owned streetlights for the enabling of part night operation. Proposed by Cllr I Macfarlane, seconded by Cllr C Greaves and resolved unanimously to proceed with the purchase of the night cells accordingly.

12.0723 Future agenda items & Items for Information – Parish Plan Questionnaire questions to be considered and submitted prior to the committee meeting for discussion.

Close of meeting - The Chairman closed the meeting at 20.48pm.