

# BURGHFIELD PARISH COUNCIL

## Minutes of the Infrastructure Committee Meeting

**Date:** Thursday 28 September 2023 **Time:** 7.00pm

**Place:** West Wing Committee Room, Burghfield Village Hall

**Present:** Cllr P Lawrence (Chairman) Cllr Y Mattos  
Cllr I Macfarlane Cllr L Watts  
Cllr S Awbery

**Absent:** Cllr D Godwin, Cllr C Greaves, Cllr A Mackinnon

**Present:** Clerk to Parish Council, Support and Communications Officer, 1 Member of Public

### 1.0923 Apologies for Absence

No apologies were presented by members present.

### 2.0923 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters, no declarations of a personal or pecuniary nature were presented.

### 3.0923 Applications for Dispensations

No applications for dispensations were presented by members present.

### 4.0923 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 27 July 2023, having been circulated, were confirmed as a correct record.

### 5.0923 Clerk's update

The clerk advised that all items were being dealt with at the relevant point in the agenda.

Cllr Lawrence advised that the NDP consultation document had been updated and would be circulated to Councillors for further review.

### 6.0923 Consideration of Planning Applications

#### i) To submit observations on planning applications currently before the committee:

23/02103/HOUSE	Woodleigh, Bunces Lane, Burghfield Common, Reading, RG7 3DG	Single storey side extension
<b>Parish comments: No Objections</b>		
23/02039/TELE56	Telecommunications Mast, Burghfield Bridge, Burghfield, Reading	Application to determine if prior approval is required for a proposed: Development of upgrade to radio mast at, Holybrook Farm, Southcote, Wokingham, Reading, RG30 3RA, E468122 N171139.
<b>Parish comments: No Objections</b>		

#### ii) To receive and note any planning decisions received - As per attached sheet.

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Members were advised that application **23/01552/REG3** for Four Houses Corner, Reading Road, Ufton Nervet, is to be considered by the Eastern Area Planning Committee on Wednesday 4<sup>th</sup> October. A site visit had been carried out prior to this by WBC Planning.

## 7.0923 Transport

- i) To consider any Highway or Road Safety improvements within the parish

Cllr L Watts alerted members to the decreased visibility of the traffic priority road signs on Hawksworth Road. The concern would be raised with WBC.

Members were advised that a Community Speedwatch Seminar had been scheduled for 25<sup>th</sup> October 2023 at West Berkshire Council Offices.

- ii) To consider SID locations to present to WBC

Members discussed the increase in traffic and overall speeding perception on Clayhill Road. After discussion, members confirmed SID placement as follows: Clayhill Road by Garlands Junior School, Reading Road by Burghfield Methodist Church, Hawksworth Road and Reading Road between the Hatch and Church Lane.

Resolved: A request for the SID is to be presented to WBC for use within the parish.

Resolved: Cllr Thorrington would be put forward for SID training.

## 8.0923 Safer Communities

- i) Policing & Anti-social behaviour issues:

Members were alerted to damage to the underside of the slide at the Common Rec park. It was noted that the damage was due to rotting wood.

Members were advised a Police surgery had been scheduled at the village hall for the 14<sup>th</sup> October. The use of the village hall has been offered and an inside venue to encourage attendance.

The Chairman reminded Members to report any anti-social behaviour online or contact 101.

## 9.0923 Parish Maintenance Issues

- i) To receive a report highlighting maintenance carried out during the previous month

Maintenance within the parish continues to be undertaken by the parish handyman with hedges now being cut following the nesting season having come to an end. Some general repairs to fencing sections within the parish have been necessary due to rotting posts from weather conditions.

Members were reminded that the Clerk is the line manager of the parish handyman, any maintenance required in the parish should be directed **only by the Clerk**.

- ii) To note any items within the parish requiring action

No items were raised.

## 10.0923 Parish Council Buildings

- i) To receive a report regarding the operation and maintenance of Burghfield Village Hall

A report prepared by the Facilities Officer was presented to members in relation to the operation of the village hall. It was noted that 2 new party speakers had been installed for use by both regular and new hirers. The use of a microphone has also been included. The Wi-Fi at the hall has been upgraded to ensure a steady and consistent service for hirers.

Cllr Lawrence suggested the provision of new projectors in West Wing, Longton Hall and the Main Hall to be considered in the future.

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### 11.0923 Environmental Impact within the parish

- i) To determine any specific actions to reduce the environmental impact within the parish

Resolved: The Clerk would proceed with the purchase of the night cells accordingly to convert streetlights to part night operation.

- ii) To receive information to convert streetlights and CCTV to solar operated

Members reviewed information received regarding the conversion of streetlights and potentially CCTV cameras to solar operated.

Resolved: The Clerk is to investigate associated costs for further consideration.

### 12.0923 Determine objectives for Parish Plan questionnaire

Cllr Lawrence suggested the following objectives: Reduction of speed, road safety, cycleways, energy saving and conservation

### 13.0923 Future agenda items & Items for Information

**Close of meeting** - The Chairman closed the meeting at 19.55pm