

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall, Recreation Road, Burghfield on Thursday 7 September 2023 at 7.45pm.

Present: Cllr I Macfarlane (Chairman), Cllr P Lawrence, Cllr J Ansell, Cllr D Selway, Cllr Y Mattos, Cllr S Awbery, Cllr R Thorrington, Cllr N Morse, Cllr A Mackinnon, Cllr B Neilson, Cllr L Sharp

In Attendance: Clerk to the Parish Council and 2 Member of the public

Apologies: Cllr A Gallagher, Cllr Greaves, Cllr Godwin

Public Participation:

No questions were raised by members of the public present.

1.0923 To report, approve and record apologies for absence (and the reasons) from members

Apologies for absence were presented and approved from the following members:

Cllr A Gallagher, Cllr C Greaves, Cllr D Godwin.

Cllr L Watts was noted as being absent.

2.0923 Declaration of any personal or financial interests

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

3.0923 Applications for Dispensations

Request for dispensations were not required or requested by members present.

4.0923 To receive a verbal report from the Chairman

The chairman advised members present of the recent passing of Miss M Cresser, a former parish councillor. Condolences were expressed by all members present.

Members were alerted to the felling of the large Cedar tree on the Common Recreation Ground due to safety concerns.

5.0923 Questions to the chairman previously submitted in writing

The following question was received prior to the meeting for consideration by Mr G Harris:

On 29th June 2023 at the Community Hub Committee meeting, I asked for the associated costs for the project manager and architect to be provided in relation to the temporary cafe project. To date, I have not received a response from you. Can you tell me when I will receive this information please?"

The Chairman advised a formal response would be provided to Mr G Harris in due course. Members were advised that a second, similar request had been received by a local resident who will also receive a formal response to their queries raised.

6.0923 To receive a report from a District Councillor

No report had been received prior to the meeting.

7.0923 Minutes of the last Parish Council meeting

Resolved: that the minutes of the meeting of the Parish Council held on 6 July 2023 be approved as a true and correct record.

8.0923 To receive the minutes of the meetings of the Communications Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Communications Committee held on 13 July be approved as a true and correct record and the recommendations within be approved accordingly. Members were alerted to the Macmillan Coffee morning on Friday 22nd September. Volunteers, cakes and raffle prizes were requested accordingly.

9.0923 To receive the minutes of the meeting of the Infrastructure Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 27 July 2023 be approved. The recommendations within were approved accordingly.

BURGHFIELD PARISH COUNCIL

10.0923 To receive the minutes of the meeting of the Community Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Committee held on 20 July 2023 be approved and the recommendations within approved.

The allotment rules are to be updated as per recommendation in relation to irrigation systems. It was noted that £10,000 had been re-allocated from Ear Marked Reserves to address the overall water provision at the common allotment site.

11.0923 To receive the minutes of the meeting of the Governance & Finance Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Governance & Finance Committee held on 27 July 2023 be approved. The recommendations within were approved accordingly.

Members were alerted to the reallocation of current Ear Marked Reserves.

12.0923 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Cllr P Lawrence attended a meeting of the local parish chairs, vice-chairs and clerks hosted by Stratfield Mortimer Parish Council.

Cllr D Selway advised he had been in liaison with the Nisa store, advising that the Nisa were allocating funds to local charities.

Cllr S Awbery advised she had attended a meeting with the Burghfield & Mortimer Volunteer Bureau.

13.0923 Financial Matters

- i) Parish Council Bank Account Reconciliation & payments as of 31 July & 31 August:
The accounts reconciliation statements for month ending 31 July & 31 August 2023 were noted. Items for payment are to be debited to the account of the Parish Council.
- ii) Village Hall Bank Account Reconciliation & payments as of 31 July & 31 August:
The accounts reconciliation statements for month ending 31 July & 31 August 2023 were noted. Items for payment are to be debited to the account of the Village Hall.
Total bookings for July & August were noted as £6,476.88.

14.0923 Matters for Future Discussion

Cllr Y Mattos asked whether the council had a tree management plan. Clarification was provided that a 3 year tree management plan was in place being independently assessed by an arboriculturist and the parish appointed tree surgeon.

15.0923 Items for information

The Clerk advised the meeting schedule had been updated as follows for the month:

Communications Committee	-	14 th September @ 7.00pm
Community Committee	-	21 st September @ 7.00pm
Infrastructure Committee	-	28 th September @ 7.00pm

Members were advised that the Parish Council meetings scheduled for October and November are to be trialled in the Longton Hall.

18.0723 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting. Exclusion was not required.

Close of meeting – 20.16pm