

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 26 October 2023 **Time:** 7.45pm
Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr P Lawrence (Chairman) Cllr Y Mattos
Cllr C Greaves Cllr L Watts
Cllr S Awbery

Apologies: Cllr A Mackinnon, Cllr D Godwin

Present: Clerk to Parish Council

1.1023 Apologies for Absence

No apologies were presented by members present.

2.1023 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters, no declarations of a personal or pecuniary nature were presented.

3.1023 Applications for Dispensations

No applications for dispensations were presented by members present.

4.1023 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 12 October 2023, having been circulated, were confirmed as a correct record.

5.1023 Clerk's update

The clerk advised that all items were being dealt with at the relevant point in the agenda.

6.1023 Consideration of Planning Applications

i) To submit observations on planning applications currently before the committee:

23/02166/HOUSE	Fairford Cottage, Auclum Lane, Burghfield Common, Reading, RG7 3DB	Single storey rear extension
<i>Parish comments: No Objection</i>		
23/01518/FUL	Holybrook Farm, Burghfield Bridge, Burghfield, Reading, RG30 3RA	Demolition of existing dairy barn and erection of new flexible barn for light industrial (E) and B8 use.
<i>Parish comments: No Objection</i>		

ii) To receive and note any planning decisions received - As per attached sheet.

iii) To deal with any other planning related matters

Members were updated in relation to the proposed site at Four Houses Corner further to the site meeting by WBC planning and their recommendation report for approval.

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iv) To determine the value of individual planning presentations

Members discussed the value of planning presentations being prepared prior to meetings, determining they ensured the smooth and efficient running of a planning meeting.

Resolved: To continue with the PowerPoint presentations citing them as of value in aiding the smooth running of meetings.

7.1023 Transport

i) To consider any Highway or Road Safety improvements within the parish

Members were advised that a Community Speedwatch Seminar had taken place on 25th October 2023 at West Berkshire Council Offices.

Notification had been received from WBC in relation to improvements being made to Tyle Swing Bridge. A full road closure is in place for the 6th November 2023.

ii) Update on SID request to WBC

A request has been presented to WBC for Cllr Thorrington to attend SID training. Upon completion a request is to be presented for the replacement of the SID within the parish.

Notification had been received from Sulhamstead PC regarding the placement of a SID on the Reading Road, near to Three Firs Way. The data collected is to be shared with the parish council.

8.1023 Safer Communities

i) Policing & Anti-social behaviour issues:

Members were advised of the Police surgery held on the 14th October 2023. No report had been received from the police as to the level of attendance at the surgery.

9.1023 Parish Maintenance Issues

i) To receive a report highlighting maintenance carried out during the previous month

Maintenance within the parish continues to be undertaken by the parish handyman as per approved schedule.

ii) To note any items within the parish requiring action

No further items were raised.

10.1023 Parish Council Buildings

i) To receive a report regarding the operation and maintenance of Burghfield Village Hall

A report prepared by the Facilities Officer was presented to members in relation to the operation of the village hall.

11.1023 Environmental Impact within the parish

i) To determine any specific actions to reduce the environmental impact within the parish

A request for the night cells has been placed SSE be actioned as soon as possible.

12.1023 To discuss questions for inclusion in Parish Plan questionnaire

The following potential objectives were considered for inclusion within the parish plan questionnaire: *Reduction of speed, road safety, cycleways, energy saving and conservation.* The item is to be revisited in January 2024.

Members discussed the potential for all street lights within the parish, including West Berkshire Council owned, to be switched off at night. The question is to be raised with WBC and included within the parish questionnaire to determine parishioners interest in energy reduction.

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Members considered the progression of a walkway/cycleway between Burghfield and Theale, and Burghfield and Mortimer train station to encourage ease of access as well as the joining of local services and facilities. Solutions are to be investigated for inclusion within the parish questionnaire.

13.1023

Future agenda items & Items for Information

Close of meeting - The Chairman closed the meeting at 20.24pm.