



NOTICE OF MEETING

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to attend the Full Council Meeting of Burghfield Parish Council. The meeting will be held on **Thursday 11th January 2024 at 7.45pm, Burghfield Village Hall** for the transaction of business as set out in the agenda below.

Mrs C Morris
Clerk to Burghfield Parish Council

- 1.0124 To report, approve and record apologies for absence from members**
- 2.0124 To receive any Declaration of interests or Applications for Dispensations**
- 3.0124 To receive the application for the vacancy upon the council and co-opt accordingly**
- 4.0124 To receive a report from the Chairman**
- 5.0124 To review the membership of the Community Committee and determine the chairmanship**
- 6.0124 Questions to the chairman previously submitted in writing**
- 7.0124 To receive a report from a District Councillor**
- 8.0124 To receive the minutes of the last Parish Council meeting held on 2 November 2023**
- 9.0124 To receive the minutes of the meeting of the Communications Committee meeting held on 9 November 2023 approve any recommendations therein**
- 10.0124 To determine the progression of the Parish Strategic Plan Questionnaire**
- 11.0124 To receive the minutes of the meeting of the Community Committee meeting held on 16 November 2023 approve any recommendations therein**
- 12.0124 To receive the minutes of the meeting of the Infrastructure Committee meeting held on 23 November 2023 approve the recommendations therein**
- 13.0124 To determine the process for the completion of the NDP document and receive feedback from Cllr's following their review**
- 14.0124 To confirm the adoption of the Biodiversity Policy**
- 15.0124 To receive the minutes of the meeting of the Governance & Finance Committee held on 23 November 2023 and approve the recommendations relating to the estimates there in for financial year commencing 1st April 2024**
- 16.0124 To resolve the amount of precept to be served on West Berkshire District Council for the financial year commencing 1st April 2024**
- 17.0124 Financial Matters**
 - i) Parish Council Reconciliation & accounts for payment as at 31 December 2023
 - ii) Village Hall Reconciliation & accounts for payment as at 31 December 2023

BURGHFIELD PARISH COUNCIL

Clerk: Mrs C Morris

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18.0124 Matters for Future Discussion

To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda. (Discussions will not be minuted)

19.0124 Items for information

20.0124 EXCLUSION OF PRESS AND PUBLIC

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of confidential items.

Close of meeting