



NOTICE OF MEETING

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) you are summoned to attend the Full Council Meeting of Burghfield Parish Council. The meeting will be held on **Thursday 7th March 2024 at 7.45pm, Burghfield Village Hall** for the transaction of business as set out in the agenda below.

Mrs C Morris
Clerk to Burghfield Parish Council

- 1.0324 To report, approve and record apologies for absence from members**
- 2.0324 To receive any Declaration of interests or Applications for Dispensations**
- 3.0324 To receive a report from the Chairman**
- 4.0324 Questions to the chairman previously submitted in writing**
- 5.0324 To receive a report from a District Councillor**
- 6.0324 To receive the minutes of the last Parish Council meeting held on 1 February 2024**
- 7.0324 To receive the minutes of the meeting of the Infrastructure Committee meeting held on 1 February and 15 February 2024 approve the recommendations therein**
- 8.0324 To receive the minutes of the meeting of the Communications Committee meeting held on 8 February 2024 approve any recommendations therein**
- 9.0224 To receive the minutes of the meeting of the Community Committee meeting held on 15 February 2024 approve any recommendations therein**
- 10.0224 To receive the proposed Committee restructure for implementation from May 2024**
- 11.0224 To receive the Committee Terms of Reference for implementation from May 2024**
- 12.0224 To determine the suitability of a parish questionnaire or strategic plan for the progression of community engagement**
- 13.0324 Financial Matters**
 - i) Parish Council Reconciliation & accounts for payment as at 29 February 2024
 - ii) Village Hall Reconciliation & accounts for payment as at 29 February 2024
 - iii) To give consideration to a peppercorn rent for land owned by the parish council.
- 14.0324 Matters for Future Discussion** - To consider any matters accepted by the Chairman for discussion and/or inclusion on a future Council/Committee agenda.
- 15.0324 EXCLUSION OF PRESS AND PUBLIC** - To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave during consideration of confidential items.

Items for information & close of meeting