

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 23 November 2023 **Time:** 7.45pm
Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr P Lawrence (Chairman) Cllr Y Mattos
Cllr C Greaves Cllr L Watts
Cllr S Awbery

Apologies: Cllr A Mackinnon

Absent: Cllr D Godwin

Present: Clerk to Parish Council, Support & Communications Officer

1.1123 Apologies for Absence

Apologies were presented and received by Cllr A Mackinnon.

2.1123 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters, no declarations of a personal or pecuniary nature were presented.

3.1123 Applications for Dispensations

No applications for dispensations were presented by members present.

4.1123 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 26 October 2023, having been circulated, were confirmed as a correct record.

5.1123 Clerk's update

The clerk advised that all items were being dealt with at the relevant point in the agenda.

6.1123 Consideration of Planning Applications

- i) To submit observations on planning applications currently before the committee:

23/02105/FULMAJ	Benhams Farm, Hollybush Lane, Burghfield Common, Reading, RG7 3JS	Phased application for 9 custom build houses with associated triple garages including new access road from Oakley Drive and relocation of existing double garage to number 7 Oakley Drive to enable new access road.
<i>Parish comments: Object</i>		
23/02477/SCOPE	Fenton House, Deans Copse Road, Theale, Reading, RG7 4GZ	EIA Scoping Request - Proposed Development of an Advanced Conversion Technology Facility
<i>Parish comments: No Objections</i>		

- ii) To receive and note any planning decisions received - As per attached sheet.
iii) To deal with any other planning related matters

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WBC had released a call for sites for the Gypsy and Traveller Development Plan.

A 6 week consultation for Four Houses Corner had commenced by WBC.

Delegated authority was permitted to Cllr Lawrence and Cllr Greaves throughout December. Proposed by Cllr Mattos, seconded by Cllr Awbery, resolved unanimously.

Cllr Greaves attended the consultation event in Auclum Lane regarding the development of 5 new houses.

7.1123 **Transport**

- i) To consider any Highway or Road Safety improvements within the parish

Members discussed road safety at the Tesco crossroads. A request is to be submitted to WBC for a traffic survey at the location to determine the level of incidents.

- ii) Update on SID request

A request has been presented to WBC for Cllr Thorrington to attend SID training. Upon completion a request is to be presented for a SID within the parish.

8.1123 **Safer Communities**

- i) Policing & Anti-social behaviour issues:

An incident where the contents of the litter bins on the Common rec had been set alight had been reported. Fireworks had also been set off causing ASB concerns.

9.1123 **Parish Maintenance Issues**

- i) To receive a report highlighting maintenance carried out during the previous month

Maintenance within the parish continues to be undertaken by the parish handyman.

- ii) To note any items within the parish requiring action

No further items were raised.

10.1123 **Parish Council Buildings**

- i) To receive a report regarding the operation and maintenance of Burghfield Village Hall

A report was prepared by the Facilities Officer and presented to members in relation to the operation of the village hall.

Members were advised a new fridge freezer is to be installed in the main village hall kitchen.

11.1123 **Environmental Impact within the parish**

- i) To determine any specific actions to reduce the environmental impact within the parish

It was highlighted that the Parish Council are undertaking a number of projects to positively impact the environment, including the provision of PV and solar power at the village hall and Sports Pavilion.

12.1123 **To discuss questions for inclusion in Parish Plan questionnaire**

The following objectives were considered for inclusion within the parish plan questionnaire: *Reduction of speed, road safety, cycleways, energy saving and conservation*. Members were requested to consider questions to be discussed in January 2024.

13.1123 **Future agenda items & Items for Information**

Close of meeting - The Chairman closed the meeting at 20.45pm