

BURGHFIELD PARISH COUNCIL

A meeting of the Parish Council was held at Burghfield Village Hall, Recreation Road, Burghfield on Thursday 2 November 2023 at 7.45pm.

Present: Cllr I Macfarlane (Chairman), Cllr P Lawrence, Cllr Y Mattos, Cllr S Awbery, Cllr R Thorington, Cllr B Neilson, Cllr A Gallagher, Cllr Greaves, Cllr L Watts, Cllr A Mackinnon, Cllr D Selway, Cllr J Ansell.

In Attendance: Clerk to the Parish Council and 1 Members of the public

Apologies: Cllr N Morse, Cllr D Godwin, Cllr L Sharp

Public Participation:

Due to no members of the public being present, no questions were raised.

1.1123 To report, approve and record apologies for absence (and the reasons) from members

Apologies for absence were presented and approved from the following members:

Cllr N Morse, Cllr L Sharp, Cllr D Godwin.

2.1123 Declaration of any personal or financial interests

No declarations were made by members in relation to a personal or financial interest in any specific matter on the agenda for consideration.

3.1123 Applications for Dispensations

Request for dispensations were not required or requested by members present.

4.1123 To receive a verbal report from the Chairman

No report.

5.1123 Questions to the chairman previously submitted in writing

A question was submitted in writing to the Chairman for consideration prior to the meeting.

Due to a request for anonymity from the concerned resident, the question has not been minuted in accordance with point 7 of the Public participation policy.

6.1123 To receive a report from a District Councillor

Due to the timing of the report, it was circulated to members at the meeting. No questions were raised.

7.1123 Minutes of the last Parish Council meeting

Resolved: that the minutes of the meeting of the Parish Council held on 12 October 2023 be approved as a true and correct record.

8.1123 To receive the minutes of the meetings of the Communications Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Communications Committee held on 19 October be approved as a true and correct record and the recommendations therein.

9.1123 To receive the minutes of the meeting of the Infrastructure Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Infrastructure Committee held on 26 October 2023 be approved and the recommendations therein.

10.1123 To receive the minutes of the meeting of the Community Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Community Committee held on 19 October 2023 be approved and the recommendations therein.

Members were alerted to various approved the resolutions relating to the allotments, water provision at the allotments and the award of the skate park tender.

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11.1123 To receive the minutes of the meeting of the Governance & Finance Committee and approve the recommendations therein

Resolved: that the minutes of the meeting of the Governance & Finance Committee held on 26 October 2023 be approved and the recommendations therein.

12.1123 To receive brief verbal reports from Parish Council Representatives attending meetings of Outside Bodies to which they have been appointed

Cllr J Ansell advised of attendance at the recent Burghfield Charities meeting, reminding members of the urgent need for funding by the charity.

13.1123 Financial Matters

- i) Parish Council Bank Account Reconciliation & payments as of 31 October 2023:
The accounts reconciliation statements for month ending 31 October 2023 were noted. Items for payment are to be debited to the account of the Parish Council.
- ii) Village Hall Bank Account Reconciliation & payments as of 31 October 2023:
The accounts reconciliation statements for month ending 31 October 2023 were noted. Items for payment are to be debited to the account of the Village Hall.
Total bookings for October were noted as £4,725 with provisional bookings for November being £4,770.
- iii) To receive the budget requests for CAP projects for inclusion in the estimates for 2024/2025
Members gave consideration to the potential projects identified by the Governance & Finance Committee for inclusion within the budget proposals for financial year 2024/2025. The following projects were confirmed by members present for inclusion:
 - i. *Water bottle filling stations at the pavilion & village hall.*
 - ii. *Parish consultation & questionnaire for completion of a council strategy.*
 - iii. *Installation of PV panels on the pavilion.*
 - iv. *Installation of solar batteries at the Village hall & sports pavilion.*
 - v. *Refurbishment of the internal heating infrastructure at the sports pavilion.*
 - vi. *Provision of enhanced picnic facilities on the common rec.*

14.1123 Matters for Future Discussion

Parish Council Strategy, NDP progression, Biodiversity Policy, Community hub committee progression.

15.1123 Items for information

The Clerk advised of the meeting schedule for the month:

Communications Committee	-	9 November @ 7.00pm
Staffing Committee	-	16 November @ 6.30pm
Community Committee	-	16 November @ 7.45pm
Governance & Finance	-	23 November @ 6.30pm
Infrastructure Committee	-	23 November @ 7.45pm

Members were also reminded of the request for volunteers at the upcoming Remembrance Day parade.

16.1123 EXCLUSION OF PRESS AND PUBLIC:

To resolve, pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and the press leave the meeting. Exclusion was not required.

Close of meeting at 20.20pm.