

BURGHFIELD PARISH COUNCIL

Minutes of the Community Committee Meeting

Date: Thursday 15th February 2024 **Time:** 7.00pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr P Lawrence Cllr D Selway
Cllr S Awbery Cllr Y Mattos
Cllr B Neilson Cllr R Thorrington

Present: Parish Clerk & Communications & Support Officer

Apologies: Cllr Greaves, Cllr A Gallagher, Cllr I Macfarlane

1.0224 Apologies for Absence

Apologies were presented, received and approved for Cllr Greaves, Cllr A Gallagher and Cllr I Macfarlane

Due to the absence of the chairman of the committee, members proposed Cllr P Lawrence took the chair for the duration of the meeting accordingly.

Resolved unanimously.

2.0224 Declaration of any personal or pecuniary interests & Applications for Dispensations

Dispensation has been previously granted to Cllr Selway enabling participation in discussions relating to the allotments but no voting rights accordingly.

3.0224 Minutes of the last meeting of the Committee

The minutes of the last meeting of the Community Committee held on 25 January 2023, having been circulated, were signed as a correct record.

4.0224 Conservation & Management of Open Spaces within the Parish

a) Common Recreation Ground

The quarterly inspection has raised concerns regarding the fence on the roadside of the recreation ground coupled with a request the chicken wire is replaced. A quote was received for the fence to be replaced and new, stronger stock wire fencing to be installed.

Resolved: To obtain 3 quotations for a replacement fencing, reviewing access points, specifically for future events scheduled to be held on the land.

b) Hatch Recreation Ground

A site meeting was held with the parish council approved electrician to determine a suitable solution for the provision of an electrical supply for external requirements such as the Christmas tree. A quotation was received for a vandal proof cabinet, ensuring full compliance with Health & Safety and insurance requirements.

Resolved: To install a new electrical supply. Proposed by Cllr R Thorrington, seconded by Cllr B Neilson and resolved unanimously.

c) Wells Recreation Ground

Following approval at the previous meeting, the contractor has been instructed to undertake the required works. A replacement gate in yellow has been ordered.

d) Auclum Green

Following approval at the previous meeting, the contractor has been instructed to undertake the required works. The concrete block has been removed. Unfortunately, a local resident raised a complaint at its removal expressing concern that access to the site could be gained. Reassurance was provided that an additional post had been concreted in to avoid entry to the site.

- e) Old Recreation Ground (Skate Park) – No issues to report.
- f) To receive an update in relation to the Skate Park Refurbishment project

Betong Skateparks, the approved contractor, instructed site surveys to be undertaken. The filtration survey results demonstrated that amendments were required to the design. The modifications will not have any impact on the final usability. They are also being incorporated alongside the feedback received at the public consultation sessions. Upon receipt of a final design, an application for a Certificate of Permitted development will be applied for. Avenues for fundraising continue to be explored in the background for the remaining funds required of £100,000 by the user group.

5.0224 To give consideration to the proposal received for a Street Vendor provide refreshments within the parish

Members reviewed the proposal presented for a street vendor to provide refreshments within the parish, discussing whether they agreed in principle with the idea of providing refreshments within the parish.

Resolved: Support for the proposal was expressed by members present. Further details are to be obtained for presentation and further consideration.

6.0224 Pavilion

- i) To receive an update in relation to the management and operation of the sports Pavilion
BFC continue to review the situation on a weekly basis as to their use of the building.

- 2) To receive the quotations received for the repair of the heating system following the leak

A quotation is awaited for the repairs required to the heating and hot water. Alternative quotations are to be obtained for consideration at the next meeting.

Resolved: To install an electrical cabinet within the pavilion. Under delegated authority, the Clerk is to instruct a hatch to be installed to facilitate access the electrical supply internally.

7.0224 Tree Report

- i) Update on tree works within the parish

Following receipt of the updated 3 year tree management plan, the following areas have been identified as a priority, requiring works within the next 6 months:

- 1) Skate Park
- 2) Common Recreation Ground
- 3) School Firs

Upon completion of the above works, the trees identified as needing to be addressed within 12 months are to be scheduled in accordingly with the councils approved tree surgeon.

Four trees require a further visual assessment from the arboriculturist. A report is awaited.

Hedging plants consisting of Holly, Hawthorn, Blackthorn and Hornbeam have been purchased for planting along Chapel path week commencing 19th February 2024. The plants consist of a mixture of both root ball and whips to encourage wildlife.

8.0224 Allotments

(Cllr Selway abstained from voting on the following items)

- i) To receive a report in relation to the management and maintenance of allotment sites

Members present received an updated report regarding the allotments from the facilities officer, advising that due to the recent inclement weather the approved maintenance at both sites had been postponed.

- ii) To receive an update in relation to the improved water supply at the common allotments

W.J. Hatt will begin the necessary works at the common allotments week commencing February 19th to improve water provision. Plot holders have been informed about the upcoming works and are asked for their patience during the approximate 2-week duration.

We have coordinated with Thames Water to ensure alignment between their engineer's entry point and their mapping system using what3words for precise location identification.

9.0224 Parish Maintenance

- i) To give consideration to any specific works identified or required within the parish

No further items were identified by members present.

- ii) To receive an update in relation to litter collection within the parish

Following approval at the previous meeting, Tactical have been instructed to commence the contract for the bin emptying within the parish as of 1st March 2024. WBC have been advised their services are no longer required.

- iii) To give consideration to the request received from the WI for repairs required to the telephone box at the Village hall

A request for the phone box at the village hall to be revamped was presented by the Burghfield WI. A quote is to be obtained for the painting and repairs required. A report is to be presented at the next meeting.

10.0224 To progress questions for inclusion within the Parish Strategic questionnaire specifically in relation to the Community committee areas of responsibility

It was determined that as the item was scheduled to be discussed in further detail at the Parish Meeting in March to determine progression, no further action was required.

11.0124 Future agenda items & Items for information only

Additional benches on the park with a request for dedications.

Meeting closed at 20.42pm.