

BURGHFIELD PARISH COUNCIL

Minutes of the Infrastructure Committee Meeting

Date: Thursday 15 February 2024 **Time:** 6.30pm

Place: West Wing Committee Room, Burghfield Village Hall

Present: Cllr P Lawrence (Chairman) Cllr Y Mattos
Cllr S Awbery Cllr I Kitson
Cllr L Watts

Apologies: Cllr A Mackinnon & Cllr D Godwin

Present: Clerk to Parish Council, Support & Communications Officer, Facilities officer

1.0224 Apologies for Absence

Apologies were presented, approved and received by Cllr A Mackinnon & Cllr D Godwin

2.0224 Declaration of any personal or pecuniary interests

In accordance with the requirements of the process for dealing with member's standards matters, no declarations of a personal or pecuniary nature were presented.

3.0224 Applications for Dispensations

No applications for dispensations were presented by members present.

4.0224 Minutes of the last Meeting

The Minutes of the meeting of the Infrastructure Committee held on 1 February 2024, having been circulated, were confirmed as a correct record.

5.0224 Clerks Update

The Clerk advised that all items would be dealt with at relevant points on the agenda.

6.0224 Consideration of Planning Applications

i) To submit observations on planning applications currently before the committee:

24/00142/OOD	Out Of District Planning Consultation, Reading Borough Council Land, West Of Burghfield Road, Southcote, Reading	Out Of District Planning Consultation RBC: Ref 231000: Erection of a Battery Storage Facility
<i>Parish comments: Objections raised</i>		
23/02980/FULMAJ	Land East Of Burghfield Road and North Of Reading Services, Eastbound, Burghfield, Reading	The construction and operation of ground-mounted solar farm with a generation capacity of 5MW together with access, landscaping and associated infrastructure.
<i>Parish comments: Support</i>		
23/02937/FUL	Land East Of Burghfield Road and North Of Reading	Out Of District Planning Consultation RBC: Ref 231000: Erection of a Battery Storage

BURGHFIELD PARISH COUNCIL

Services, Eastbound, Facility Burghfield, Reading		
Parish comments: No objection		
24/00096/HOUSE	23 Valley Road, Burghfield Common, Reading, RG7 3NF	Garage conversion, internal alterations and changes to fenestration.
Parish comments: No objection		

ii) To receive and note any planning decisions received - As per attached sheet.

iii) To deal with any other planning related matters

Members acknowledged the application submitted for a new premise license at the Esso service station.

a) To give consideration to the submission of further comments to the Planning Inspectorate in relation to the WBC Local Plan

Members acknowledged the consultation relating to the WBC Local Plan was specifically aimed at WBC. BPC were not a direct recipient of correspondence from the Planning Inspectorate, and therefore members present agreed no comments were required.

7.0224 **Transport**

i) To consider any Highway or Road Safety improvements required within the parish

Members were advised Field Farm Road was scheduled for surface re-dressing.

A request had been presented via email from District Cllr V Poole for support in a speed review. Members present requested Cllr Poole's attendance at the next scheduled meeting for a report on her findings.

Members discussed the need for a reduction in speed within the vicinity of local schools. It was noted that previous requests had been submitted to WBC in relation to Safer Schools initiative.

ii) Update on SID training and placement within the Parish

A request is to be presented to councillors at the next full council meeting for further volunteers.

8.0224 **Safer Communities**

i) Policing & Anti-social behaviour issues

A "Have your Say" meeting was held by the PCSO's at the Village hall. A report has been requested.

9.0224 **Parish Maintenance Issues**

i) To receive an update of maintenance carried out and note any items within the parish requiring action

No further items were identified for action.

10.0224 **Parish Council Buildings**

i) To receive the Burghfield Village Hall report and give consideration to the recommendations within

A report was presented by the Facilities officer in relation to the operation of the village hall. Members discussed the need to review the configuration of the west wing to maximise usage of the room.

Resolved: Delegated authority was presented to the Facilities officer, in liaison with the clerk, with a maximum budget of £10,000 for replacement furniture.

Proposed by Cllr Mattos, seconded by Cllr Kitson and resolved unanimously.

ii) To undertake a review of the village hall hire charges in preparation for the new financial year

Resolved: For the village hall hire fees to remain at their current rate for financial year

BURGHFIELD PARISH COUNCIL

commencing 1st April 2024. A further review is to be scheduled for November 2024.

iii) To receive an update in relation to the operation of the public toilet

Members gave consideration to the opening of the public toilet, discussing previous incidents of vandalism and the required cleaning.

Resolved: To limit opening to organised external events held at the village hall only and on a request basis. Proposed by Cllr Mattos, seconded by Cllr Kitson and resolved unanimously.

iv) To discuss the requirement for CCTV at the village hall

Members reviewed the necessity for CCTV at the village hall. It was determined that the benefit versus cost for the installation could not be warranted at this present time. A further review is to be scheduled in a years' time.

Resolved: To not proceed with the installation of CCTV. Resolved unanimously.

11.0224 To receive an update in relation to the proposed Parish Strategic Plan

Members determined that as the item was scheduled for discussion at full council in March no further action was required.

11.0224 Future agenda items & Items for Information Only

Close of meeting - The Chairman closed the meeting at 19.43pm