

# BURGHFIELD PARISH COUNCIL

P.O. BOX 7381  
READING, RG1 9XP  
Tel: 0118 983 1748

Email: [enquiries@burghfieldparishcouncil.gov.uk](mailto:enquiries@burghfieldparishcouncil.gov.uk)  
website: [www.burghfieldparishcouncil.gov.uk](http://www.burghfieldparishcouncil.gov.uk)



## **Burghfield Parish Council** **Website Accessibility Statement**

### **1. Introduction**

The Parish Council is required to have a website accessible for all users and a Website Accessibility Statement by the Public Sector Bodies (Website and Mobile Applications) (No 2) Accessibility Regulations 2018, which came into force in September 2018.

This Statement has been compiled in collaboration with the Council's website provider and specialist advisers in the field of accessibility and by a review of national guidelines and a sample of statements from similar bodies. An audit of our website has been carried out these measures identified.

### **2. Website Accessibility Statements**

Accessibility statement for Burghfield Parish Council website:

This website is run by Burghfield Parish Council. We want as many people as possible to be able to use it. To enable this, you should be able to:

- Change colours, contrast levels, and fonts using built-in browser settings.
- Zoom in up to 300% without the text spilling off the screen.
- Navigate most of the website using just a keyboard.
- Navigate most of the website using speech recognition software.
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA, and VoiceOver).

We've also made the website text as simple as possible to understand. AbilityNet has advice on making your device easier to use if you have a disability [www.abilitynet.org.uk](http://www.abilitynet.org.uk)

### **How accessible is this website?**

We know some parts of this website are not fully accessible:

- Documents prior to September 2020 may be in scanned PDF format and therefore not fully accessible to screen reader software.
- Some images do not have good alternative text.
- Some forms are not hosted on an accessible platform.
- Some elements could be raised from AA to AAA standard, although this is not required by the current accessibility regulations.

### **What to do if you can't access parts of this website**

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording, or braille:

- Email: [enquiries@burghfieldparishcouncil.gov.uk](mailto:enquiries@burghfieldparishcouncil.gov.uk)
- Call the Parish Office on 0118 9831748

### **Reporting accessibility problems with this website**

We're always looking to improve the accessibility of this website. If you find any problems that are not listed on this page or think we're not meeting accessibility requirements, contact the parish council:

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## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, please contact the Equality Advisory and Support Service (EASS).

## Contacting us by phone or visiting us in person

We are unable to provide a text relay service for people who are deaf, hearing impaired, or have a speech impediment. The Council Office does not have audio induction loops.

## Technical information about this website's accessibility

Burghfield Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

## Non-accessible content

Scanned PDF documents do not comply with the Accessibility Regulations but these documents can be provided in an alternative format or on alternative media, on request. Other non-compliances include:

- Documents provided by third parties because we cannot control the format of these documents as we are not the authors. It is not possible to fix these documents.
- Historical documents that are not accessible to screen readers because they are images and do not need to comply with the accessibility regulations.

## Disproportionate burden

None identified to date.

## Content that's not within the scope of the accessibility regulations

Many of our older PDFs and Word documents do not meet accessibility standards – for example, they may not be structured so they're accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2. Any new PDFs or Word documents we publish will meet accessibility standards provided they do not need to be scanned.

## How we tested this website

This website was last tested in September 2020. The test was carried out by our web designer. We sampled page/s from each of the main headings on the home page and tested our main website platform, available at [www.burghfieldparishcouncil.gov.uk](http://www.burghfieldparishcouncil.gov.uk)

## What we're doing to improve accessibility

We welcome comments and suggestions from users to improve the website. We will also continue to work on making the website more accessible by addressing the issues identified and ensuring new content complies with accessibility standards.

**BPC: June 2024**